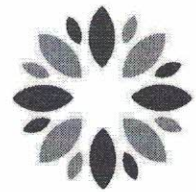


MINUTES



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Thursday 16th February 2017
TIME 5.30pm

PRESENT: Mr D Montgomerie (Chairman), Mr S Kempton (Deputy Chairman), Mr M Gray, Mr W Regnault, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager) and Mrs H Perry

INVITEES: Mr Paora Ammunson, Greytown Sport & Leisure Society

Meeting opened at 5.30pm by Mr D Montgomerie, Chairman.

1.	Apologies:	Action:
1.1	Apologies. Nil	
1.2	Conflicts of Interest. Nil.	
1.3	<p>Deputations – Paul Southey and Paora Ammunson, Greytown Sport and Leisure Society; (Mayor Viv Napier and Paul Crimp, SWDC deferred due to unavailability of Mayor.)</p> <p>Resolution: <i>"The Board agrees to waive the application of Standing Order 14.1 in relation to the presentation by Paora Ammunson on behalf of Greytown Sport & Leisure Society."</i> Moved Mr M Gray / Seconded Mr D Montgomerie <u>Carried unanimously</u></p> <p>Greytown Sport & Leisure Society quarterly report. GSLS Executive Officer, Paora Ammunson presented the report and responded to questions from Trustees. Trustees queried the health and safety and BWOFF responsibilities of the club rooms / pavilion and asked if Mr Ammunson could do some work around whether this is in hand and people are aware of their obligations when renting to the public.</p> <p>Action: Mr Ammunson to follow up as was unaware of the current situation around this. Mr Ammunson left the meeting at 5.57pm.</p>	P Ammunson
1.4	<p>Standing Orders:</p> <p>Resolution: <i>"The paper submitted by the General Manager is received."</i> Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u></p> <p>Resolution: <i>"The Board approves the amendments to Standing Orders 12.7 and 12.14 set out in the General Manager's paper."</i> Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u></p>	
2.	Confirm Minutes:	
2.1	<p>Resolution: <i>"The minutes of the Board meeting of 19th January 2017 are taken as read and confirmed to be a true and correct record."</i> Moved Mr S Kempton / Seconded Mr D Wilson <u>Carried unanimously</u></p> <p>Action: Previous month's minutes to be included with future Board Papers.</p>	H Perry
2.2	General Manager reported back on action items.	
3.	Financial and Risk:	
3.1	Financial	
3.1.1	<p>Resolution: <i>"The year to date spotlight financial report submitted by Rightway is received."</i> Moved Mr D Wilson / Seconded Mr D Montgomerie <u>Carried unanimously</u></p>	
3.1.2	<p>Resolution: <i>"The schedule of proposed payments for the month of February is approved for authorisation, having been reviewed by the Chairman and found acceptable."</i></p> <p>Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr D Wilson / Seconded Mr S Kempton <u>Carried unanimously</u></p>	


3.1.3	Provisional draft 2017/18 budget Action: General Manager to discuss and work through with Daniel Murphy building in a debt repayment plan into the budget.	K Murphy
3.2	Risk	
3.2.1	Management report for January Resolution: <i>"The monthly risk monitoring report is received."</i> Moved Mr M Gray / Seconded Mr C Rossiter-Stead <u>Carried unanimously</u>	
3.3	Operating Performance	
3.3.1	Management report for January Resolution: <i>"The monthly performance monitoring report is received."</i> Moved Mr D Montgomerie / Seconded Mr S Kempton <u>Carried unanimously</u>	
4.	Grants:	
4.1	Resolution: <i>"The Board agrees to defer the application for consideration from Greytown Trails Trust until the March funding round."</i> Moved Mr W Regnault / Seconded Mr D Wilson <u>Carried</u> Mrs C Rossiter-Stead declared a conflict of interest due to involvement with Steering committee for Five Towns. Resolution: <i>"The Board approves payment of \$35,000 to Greytown Sport and Leisure Society, representing the 2017 bulk funding to be distributed to its members in accordance with the allocation tabled by the Society."</i> Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u> Action: General Manager to put in writing to Greytown Sport and Leisure Society that as part of the Trust's grant review their funding is also up for review.	K Murphy
5.	Property & Tenancy Management:	
5.1	Public Excluded Session (7.18pm) Resolution: <i>"The Board agrees to move into public excluded session to discuss agenda item 5.1 and 6.1 on the grounds set out in the agenda paper."</i> Moved Mr S Kempton / Seconded Mr D Wilson <u>Carried unanimously</u>	
6.	Property Development:	
6.1	Public Excluded	
	Into public session (8.06pm) Resolution: <i>"The Board agrees to move out of public excluded session back into open session."</i> Moved Mr D Wilson / Seconded Mr W Regnault <u>Carried unanimously</u>	
7.	Documents for Approval under Trust Seal:	
7.1	Resolution: <i>"The Board authorises two Trustees to sign the sale and purchase agreement relating to the sale of land at 4 Papawai Street to Bruce Peterken Motors."</i> Moved Mr D Montgomerie / Seconded Mr D Wilson <u>Carried unanimously</u>	
8.	Correspondence:	
8.1	Resolution: <i>"The presentation document of the Greytown Sport Facilities Taskforce is received."</i> Moved Mr D Montgomerie / Seconded Mr S Kempton <u>Carried unanimously</u> Resolution: <i>"The General Manager is to invite Karl Nesbitt and Paora Ammunson to a meeting week commencing 6th March to discuss the contents of the Taskforce report (not 8th)."</i> Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u>	
8.30pm	Resolution: <i>"The Board agrees to continue with the meeting without taking a 15 minute break."</i> Proposed Mr D Wilson / Seconded Mr M Gray <u>Carried unanimously</u>	
9.	General Business:	
9.1	South Wairarapa District Council strategic discussions – Mayor and CEO. This was deferred to another date due to unavailability of the Mayor.	
9.2	Resolution: <i>"The December 2016 quarterly report of the Greytown Sport & Leisure Society is received."</i> Moved Mr D Wilson / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>	

9.3	Resolution: <i>"The Board authorises the General Manager to advise the Rugby Club that we have received the presentation document and will be meeting with representatives of the Sports Facilities Taskforce to hear in more detail the proposed options."</i> Moved C Rossiter-Stead / Seconded Mr W Regnault <u>Carried unanimously</u>	
10.	Next Meetings:	
10.1	Resolution: <i>"The Board approves the scheduling of the next ordinary Board meeting at 5.30pm, Thursday 16th March."</i> Moved Mr M Gray / Seconded Mr S Kempton <u>Carried unanimously</u> Mrs C Rossiter-Stead advised she may be late for this meeting.	

Meeting closed at 9.08pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 16th of March 2017


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Chairman