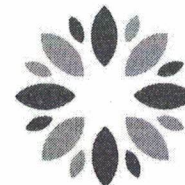


MINUTES



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Thursday 16th March 2017
TIME 5.30pm

PRESENT: Mr D Montgomerie (Chairman), Mr S Kempton (Deputy Chairman), Mr M Gray, Mr W Regnault, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager) and Mrs H Perry
Mr D Murphy, Rightway (Trust Accountant) was also present at the meeting until 7.57pm.

Meeting opened at 5.30pm by Mr D Montgomerie, Chairman.

1.	Apologies:	Action:
1.1	Apologies. Mrs C Rossiter-Stead for lateness. Arrived at 6pm	
1.2	Conflicts of Interest declared by Mr D Wilson re community grant application from Mr Andrew Wilson, Mr S Kempton re community grant application from Greytown Early Years and Mrs C Rossiter-Stead for the Trails Trust grant application.	
1.3	Deputations: Major and CEO, SWDC postponed until April meeting.	
1.4	Standing Orders: no amendments proposed	
2.	Confirm Minutes:	
2.1	Resolution: "The minutes of the Board meeting of 16 th February 2017 are taken as read and confirmed to be a true and correct record." Moved Mr S Kempton / Seconded Mr D Wilson <u>Carried unanimously</u>	
2.2	General Manager reported back on action items.	
3.	Financial and Risk:	
3.1	Financial	
3.1.1	Resolution: "The year to date spotlight financial report submitted by Rightway is received." Moved Mr W Regnault / Seconded Mr S Kempton <u>Carried unanimously</u>	
3.1.2	Resolution: "The schedule of proposed payments for the month of March is approved for authorisation, having been reviewed by the Chairman and found acceptable." Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr D Montgomerie / Seconded Mr D Wilson <u>Carried unanimously</u>	
3.1.3	Provisional draft 2017/18 budget Resolution: "The draft 2017/2018 budget is adopted." Moved Mr D Montgomerie / Seconded Mr W Regnault <u>Carried unanimously</u> Discussion held around debt repayment plan factored into budget by Mr D Murphy / General Manager. Chairman advised that Trustees agreed General Manager's travel outside of Greytown would now be reimbursed.	
3.2	Risk	
3.2.1	Management report for February Resolution: "The monthly risk monitoring report is received." Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u>	
3.3	Operating Performance	
3.3.1	Management report for February Resolution: "The monthly performance monitoring report is received." Moved Mr M Gray / Seconded Mr D Wilson <u>Carried unanimously</u>	

4.	Grants:	
4.1	<p>March 2017 Education Grants round - instalment 1 of 2</p> <p>43 applications had been received. Three declined on basis they had already received their maximum allowance of 6 half yearly grants under the current Trust policy. Therefore a total of 40 applications are recommended for approval to receive one instalment at \$500 per individual. Payments to be made on 31st March 2017. Total value of \$20,000. Schedule attached to file copy of minutes.</p> <p>Resolution: <i>"The Board approves payment of education grants to tertiary students totalling \$20,000 per the attached schedule with two grant applications being pledges until full information is received."</i></p> <p>Moved Mr M Gray / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u></p>	
4.2	<p>Community Grants – March funding round</p> <p>The Trust received 11 applications. Prior to the meeting each Trustee received a folder containing all applications. Discussions were held on each application which resulted in the approval of grants being allocated to 10 applicants and one being declined.</p> <p>Resolution: <i>"The Board agrees to reallocate \$5,000 of unused grants funding to this month's community grants round, increasing the funds available to \$24,950."</i></p> <p>Moved Mr D Wilson / Seconded Mr M Gray <u>Carried unanimously</u></p> <p>Resolution: <i>"The Board approves payment of community grants totalling \$24,950 to the following applicants (in no particular order):</i> <i>Georgia Cartmell; Andrew Wilson; Parkinsonism Society; Greytown Early Years; Greytown Community Heritage Trust; Greytown Trails Trust; Wellington Gliding Club; Carter Society; Wairarapa Singers; Danielle Turton.</i></p> <p>Moved Mr D Montgomerie / Seconded Mr W Regnault <u>Carried unanimously</u></p> <p>Note: Four of the 11 grants awarded are pledges. The remaining seven grants will be paid out on 31st March 2017.</p> <p>(Conflicts of interest declarations received from Mr D Wilson re Andrew Wilson, Mrs C Rossiter-Stead re Greytown Trails Trust and Mr S Kempton re Greytown Early Years and did not take part in the discussions of the respective grant applications.)</p> <p>Action: Score sheet to be revised to take into account individuals.</p>	K Murphy
5.	Property & Tenancy Management:	
5.1	<p>Public Excluded Session (7.57pm)</p> <p>Resolution: <i>"The Board agrees to move into public excluded session to discuss agenda item 5.1 and 6.1 on the grounds set out in the agenda paper."</i></p> <p>Moved Mr M Gray / Seconded Mr W Regnault <u>Carried unanimously</u></p>	
6.	Property Development:	
6.1	<p>Public Excluded</p> <p>Into public session (8.41pm)</p> <p>Resolution: <i>"The Board agrees to move out of public excluded session back into open session."</i></p> <p>Moved Mr D Montgomerie / Seconded Mr M Gray <u>Carried unanimously</u></p> <p>Resolution: <i>"Board agrees to extend sitting time of meeting."</i></p> <p>Moved Mr D Wilson / Seconded Mr D Montgomerie <u>Carried unanimously</u></p>	
7.	Documents for Approval under Trust Seal:	
7.1	Nil	
8.	Correspondence:	
8.1	No matters considered.	
9.	General Business:	
9.1	<p>Resolution: <i>"The Board agrees that the Trust will participate in a discussion around the options for future sports facilities in Greytown, as identified by the Sports Facilities Taskforce, and that its stance in relation to this discussion will be that the current social and financial</i></p>	

	<p>return obtained from the Trust land occupied by the Greytown Bowling Club and Greytown Rugby Football Club is no longer acceptable.”</p> <p>Moved Mr D Montgomerie / Seconded Mr M Gray <u>Carried unanimously</u></p> <p>Resolution: “The Board agrees Deputy Chairman, Sid Kempton, will communicate the Board’s stance to Greytown Rugby Football Club and Greytown Bowling Club individually in advance of any wider roundtable discussion.”</p> <p>Moved Mr D Wilson / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u></p> <p>Resolution: “The Board agrees that the Trust’s representative at a wider roundtable discussion will be Deputy Chairman, Sid Kempton.”</p> <p>Moved Mr D Montgomerie / Seconded Mr W Regnault <u>Carried unanimously</u></p>	
10.	Next Meetings:	
10.1	<p>Resolution: “The Board approves the scheduling of the next ordinary Board meeting at 5.30pm, Thursday 20th April.”</p> <p>Moved Mrs C Rossiter-Stead / Seconded Mr D Montgomerie <u>Carried unanimously</u></p>	

Meeting closed at 9.38pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 20th of April 2017



 Chairman