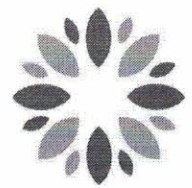


MINUTES

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Thursday 17th August 2017
TIME 5.30pm



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

PRESENT: Mr D Montgomerie (Chairman), Mr S Kempton (Deputy Chairman), Mr M Gray, Mr W Regnault, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager) and Mrs H Perry

Meeting opened at 5.30pm by Mr D Montgomerie, Chairman.

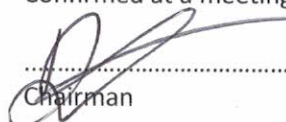
1.	Apologies:	Action:
1.1	Apologies from Erin Collins from Plunket who was unable to attend the meeting due to being unwell and from Mr W Regnault for having to leave the meeting for another commitment at 6.30pm.	
1.2	Conflicts of Interest declared by Mr W Regnault for Lamb-Peters tender (if still present) and Mr M Gray for community board correspondence / funding application.	
1.3	Deputations: Erin Collins, Plunket – postponed due to Erin being unwell.	
1.4	Standing Orders: no amendments proposed	
2.	Confirm Minutes:	
2.1	Resolution: <i>"The public and public excluded minutes of the Board meeting of 20th July 2017 are taken as read and confirmed to be a true and correct record."</i> Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u>	
2.2	General Manager reported back on action items.	
3.	Financial and Risk:	
3.1	Financial	
3.1.1	Resolution: <i>"The year to date spotlight financial report submitted by Rightway is received."</i> Moved Mr M Gray / Seconded Mr S Kempton <u>Carried unanimously</u>	
3.1.2	Resolution: <i>"The schedule of proposed payments for the month of August is approved for authorisation, having been reviewed by the Chairman and found acceptable."</i> Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr D Wilson / Seconded Mr W Regnault <u>Carried unanimously</u>	
3.2	Operating Performance	
3.2.1	Management report for July Resolution: <i>"The Board receives the performance monitoring report."</i> Moved Mr D Wilson / Seconded Mr M Gray <u>Carried unanimously</u>	
3.3	Audit and Risk	
3.3.1	Resolution: <i>"The draft response to the Audit Management Report 2017 is authorised for release subject to two minor amendments noted by the General Manager."</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>	
4.	Grants:	
4.1	Community grants – none received this month	
4.2	Education grant (bulk funding) Resolution: <i>"The Board agrees to defer a decision on the Wairarapa Youth Education, Training and Employment Initiative grant application until the next Board meeting to which Geoff Shepherd, and Di Banks / Sharon Dignan are to be invited to present their views."</i> Moved Mr S Kempton / Seconded Mr D Wilson <u>Carried unanimously</u>	

7.	Documents for Approval under Trust Seal:	
7.1	None	
8.	Correspondence:	
8.1	Resolution: <i>"The written submission by John Rhodes on the Education Funding Strategy is received."</i> Moved Mr M Gray / Seconded Mr D Montgomerie	<u>Carried unanimously</u>
9.	General Business:	
9.1	Adoption of the Draft Education Funding Strategy Resolution: <i>"The Board adopts the Education Funding Strategy subject to the General Manager making amendments clarifying transition arrangements and eligibility criteria relating to residency and authorises the General Manager to communicate its contents to the community (including a presentation by the Chairman at the upcoming AGM)."</i> Moved Mr M Gray / Seconded Mr S Kempton <i>Mr W Regnault left meeting at 6.30pm before vote taken.</i>	<u>Carried unanimously</u>
	Resolution: <i>"The Board invites Anne Rainford to resubmit the application to the September community grant funding round."</i> Moved Mr D Montgomerie / Seconded Mr S Kempton	<u>Carried unanimously</u>
5.	Property & Tenancy Management:	
5.1	Public Excluded Session (6.40pm) Resolution: <i>"The Board agrees to move into public excluded session to discuss agenda item 5.1, 6.1, and 9.2 on the grounds set out in the agenda paper."</i> Moved Mr D Wilson / Seconded Mr M Gray	<u>Carried unanimously</u>
6.	Property Development:	
6.1	Public Excluded	
	Into public session (8.31pm) Resolution: <i>"The Board agrees to move out of public excluded session back into open session."</i> Moved Mr D Wilson / Seconded Mr M Gray	<u>Carried unanimously</u>
9.	General Business:	
9.2	Public Excluded	
10.	Next Meetings:	
10.1	Resolution: <i>"The Board reconfirms the 2016/17 Annual General Meeting is to be held in the WBS Room of the Greytown Town Centre at 7pm on Wednesday 20th September 2017."</i> Moved Mr S Kempton / Seconded Mr D Montgomerie	<u>Carried unanimously</u>
	Resolution: <i>"The Board agrees to the inclusion of applications for community grant funding in the September round in the agenda for the next ordinary Board meeting at 5.30pm, Thursday 21st September 2017."</i> Moved Mrs C Rossiter-Stead / Seconded Mr M Gray	<u>Carried unanimously</u>

Meeting closed at 8.34pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 21st of September 2017


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Chairman