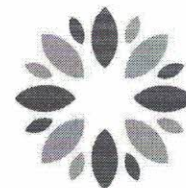


MINUTES



SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Thursday 20th April 2017
TIME 5.30pm

**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

PRESENT: Mr D Montgomerie (Chairman), Mr S Kempton (Deputy Chairman), Mr M Gray, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager) and Mrs H Perry

Via Video Link: Mr W Regnault

GUESTS: Mayor Viv Napier, SWDC. Arrived 5.30pm and left meeting at 6.09pm
 Mr Graeme Gray, Cobblestones Museum Trust. Arrived at 6.10 pm and left meeting at 6.31pm

Meeting opened at 5.30pm by Mr D Montgomerie, Chairman.

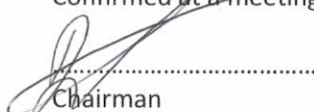
1.	Apologies:	Action:
1.1	Apologies. Mrs C Rossiter-Stead for lateness. Arrived at 5.52pm. Mr W Regnault in attendance via audio visual link with the approval of the Chairman.	
1.2	Conflicts of Interest declared by Mr D Wilson for accounts payable.	
1.3	Deputations: Major, SWDC; Graeme Gray, Cobblestones Museum Trust. Resolution: <i>"The Board agrees to set aside standing order 14.1 to allow 1) Her Worship the Mayor Viv Napier and 2) Graeme Gray, the Trust's representative on Cobblestones Museum Trust extended time to address the Board."</i>	
1.4	Moved Mr M Gray / Seconded Mr D Montgomerie <u>Carried unanimously</u> Standing Orders: no amendments proposed	
2.	Confirm Minutes:	
2.1	Resolution: <i>"The minutes of the Board meeting of 16th March 2017 are taken as read and confirmed to be a true and correct record."</i> Moved Mr M Gray / Seconded Mr D Wilson <u>Carried unanimously</u>	
2.2	General Manager reported back on action items.	
3.	Financial and Risk:	
3.1	Financial	
3.1.1	Resolution: <i>"The year to date spotlight financial report submitted by Rightway is received."</i> Moved Mr M Gray / Seconded Mr D Wilson <u>Carried unanimously</u>	
3.1.2	Resolution: <i>"The schedule of proposed payments for the month of March is approved for authorisation, having been reviewed by the Chairman and found acceptable."</i> Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr S Kempton / Seconded Mr D Montgomerie <u>Carried</u> (Mr D Wilson abstained from voting)	
3.2	Risk	
3.2.1	Management report for March Resolution: <i>"The monthly risk monitoring report is received."</i> Moved Mr D Wilson / Seconded Mr W Regnault <u>Carried unanimously</u>	
3.3	Operating Performance	
3.3.1	Management report for March Resolution: <i>"The monthly performance monitoring report is received."</i> Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u>	

4.	Grants:	
4.1	Resolution: <i>"The Board approves payment of a grant of \$2,015 to the Wairarapa Fern & Thistle Pipe Band Inc from the South Wairarapa Pipe Band Special Fund held in trust by Trustees."</i> Moved Mr S Kempton / Seconded Mr M Gray	<u>Carried unanimously</u>
5.	Property & Tenancy Management:	
5.1	Public Excluded Session (6.54pm) Resolution: <i>"The Board agrees to move into public excluded session to discuss agenda item 5.1 and 6.1 on the grounds set out in the agenda paper."</i> Moved Mr M Gray / Seconded Mr D Wilson	<u>Carried unanimously</u>
6.	Property Development:	
6.1	Public Excluded	
	Into public session (8.45pm) Resolution: <i>"The Board agrees to move out of public excluded session back into open session."</i> Moved Mr M Gray / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
	Resolution: <i>"Board agrees to extend sitting time of meeting."</i> Moved Mr D Montgomerie / Seconded Mr M Gray	<u>Carried unanimously</u>
7.	Documents for Approval under Trust Seal:	
7.1	Nil	
8.	Correspondence:	
8.1	No matters considered.	
9.	General Business:	
9.1	Resolution: <i>"The Board authorises the General Manager to thank the Mayor for attending the meeting and to organise the next meeting with / presentation to SWDC Councillors."</i> Moved Mr M Gray / Seconded Mr D Montgomerie	<u>Carried unanimously</u>
	Action: GM to organise meeting with SWDC	K Murphy
9.2	Resolution: <i>"The six monthly report of Graeme Gray, the Trust's representative on the Cobblestones Museum Trust, is received."</i> Moved Mr D Montgomerie / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
	Action: Mr G Gray to email to Mrs H Perry visitor numbers for forwarding to Trustees.	G Gray
10.	Next Meetings:	
10.1	Resolution: <i>"The Board approves the scheduling of the next ordinary Board meeting at 5.30pm, Thursday 18th May."</i> Moved Mrs D Montgomerie / Seconded Mr M Gray	<u>Carried unanimously</u>
	Resolution: <i>"The Board approves the scheduling of a workshop at 5.30pm, Thursday 1st June to consider the findings and discuss the recommendations of the draft report prepared by Colleen Douglas following discussions with the four publicly funded Greytown education providers in regard to current and future education needs."</i> Moved Mr D Montgomerie / Seconded Mr M Gray	<u>Carried unanimously</u>

Meeting closed at 8.58pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 18th of May, 2017


Chairman