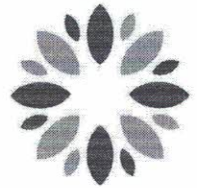


# MINUTES

**SUBJECT** Trustee Board Meeting  
**VENUE** Trust's Boardroom, 124 Main Street, Greytown  
**DATE** Thursday 15<sup>th</sup> September 2016  
**TIME** 5.30pm



**GREYTOWN  
TRUST LANDS**  
*Growing the Community since 1871*

**PRESENT:** Mr D Wilson (Chairman), Mr R Smith, Mr G Gray, Mr M Gray, Mr W Regnault, Mr D Montgomerie, Mr K Murphy (General Manager) and Mrs H Perry

1.	Apologies:	Action:
1.1	Nil	
1.2	Conflict of interest declared by Mr G Gray regarding Trust appointment to Cobblestones Museum Trust Board.  Conflict of interest declared by Mr W Regnault in respect of an item covered in PE agenda item 5.1.	
2.	<b>Confirm Minutes:</b>	
2.1	<b>Resolution:</b> "The minutes of the Board meeting of 18 <sup>th</sup> August and 8 <sup>th</sup> September 2016 are taken as read and confirmed to be a true and correct record." Moved Mr R Smith / Seconded Mr G Gray <span style="float: right;"><u>Carried unanimously</u></span>	
3.	<b>Financial and Risk:</b>	
3.1	<b>Financial</b>	
3.1.1	<b>Resolution:</b> "The year to date spotlight financial report submitted by Rightway is received." Moved Mr D Montgomerie / Seconded Mr D Wilson <span style="float: right;"><u>Carried unanimously</u></span> <b>Overdue Receivables</b> <b>Resolution:</b> "The Board requests that the General Manager relay to tenant (name excluded for privacy reasons) the Trustees disappointment at the state of affairs and request all arrears are paid by 30 <sup>th</sup> November 2016." Moved Mr W Regnault / Seconded Mr M Gray <span style="float: right;"><u>Carried unanimously</u></span>	
3.1.2	<b>Resolution:</b> "The schedule of proposed payments for the month of September is approved for authorisation, having been reviewed by the Chairman and found acceptable." <b>Note:</b> Copy of Payment Schedules attached to signed off minutes on file. Moved Mr R Smith / Seconded Mr G Gray <span style="float: right;"><u>Carried unanimously</u></span>	
3.2	<b>Risk</b>	
3.2.1	<b>Management report for August</b> <b>Resolution:</b> "The monthly risk monitoring report is received." Moved Mr D Wilson / Seconded Mr M Gray <span style="float: right;"><u>Carried unanimously</u></span>	
3.3	<b>Operating Performance</b>	
3.3.1	<b>Management report for August</b> <b>Resolution:</b> "The monthly performance monitoring report is received." Moved Mr D Montgomerie / Seconded Mr D Wilson <span style="float: right;"><u>Carried unanimously</u></span>	
4.	<b>Grants:</b>	
4.1	None	
5.	<b>Property &amp; Tenancy Management:</b>	
5.1	Public Excluded Session (6.11pm) <b>Resolution:</b> "The Board agrees to move into public excluded session to discuss agenda item	

	<p>5.1 on the grounds set out in the agenda paper.”</p> <p>Moved Mr D Wilson / Seconded Mr G Gray <span style="float: right;"><u>Carried unanimously</u></span></p> <p>Into public session (7.30pm)</p> <p><b>Resolution:</b> <i>“The Board agrees to move out of public excluded session back into open session.”</i></p> <p>Moved Mr D Wilson / Seconded Mr G Gray <span style="float: right;"><u>Carried unanimously</u></span></p>	
6.	<b>Property Development:</b>	
6.1	No update	
7.	<b>Documents for Approval under Trust Seal:</b>	
7.1	None	
8.	<b>Correspondence:</b>	
8.1	<p><b>Resolution:</b> <i>“The correspondence from St Johns Ambulance, Matthew Moloney, the YETE Partnership and Cobblestones Museum Trust is received.”</i></p> <p>Moved Mr D Montgomerie / Seconded Mr M Gray <span style="float: right;"><u>Carried unanimously</u></span></p> <p><b>Resolution:</b> <i>“Board agrees to defer the appointment of its appointment of a representative on the Board of Cobblestones Museum Trust until the new Board is confirmed following the upcoming election.”</i></p> <p>Moved Mr R Smith / Seconded Mr W Regnault <span style="float: right;"><u>Carried unanimously</u></span></p>	
9.	<b>General Business:</b>	
9.2	<p><b>Resolution:</b> <i>“The verbal update by the General Manager of the progress of Sports Facilities Taskforce is received.”</i></p> <p>Moved Mr D Montgomerie / Seconded Mr W Regnault <span style="float: right;"><u>Carried unanimously</u></span></p> <p><b>Resolution:</b> <i>“The verbal update by Trustee Wayne Regnault regarding the appointments to the three independent member vacancies on the Board of the Greytown Sports and Leisure Society is received.”</i></p> <p>Moved Mr D Montgomerie / Seconded Mr M Gray <span style="float: right;"><u>Carried unanimously</u></span></p> <p><b>Resolution:</b> <i>“The six monthly report submitted by Trustee Graeme Gray regarding the performance of the Cobblestones Museum Trust is received.”</i></p> <p>Moved Mr G Gray / Seconded Mr R Smith <span style="float: right;"><u>Carried unanimously</u></span></p> <p><b>Resolution:</b> <i>“Verbal report by Trustee Mike Gray on the outcome of the recent stakeholder meeting held by the Greytown Little Theatre is received.”</i></p> <p>Moved Mr M Gray / Seconded Mr D Wilson <span style="float: right;"><u>Carried unanimously</u></span></p>	
10.	<b>Next Meetings:</b>	
10.1	<p><b>Resolution:</b> <i>“The Board confirms the following meetings in October:</i></p> <p style="padding-left: 20px;">(i) Briefing for new Board members – 5.30pm, Thursday 13 October</p> <p style="padding-left: 20px;">(ii) Ordinary Board meeting - 5.30pm, Wednesday 19 October</p> <p>Moved Mr M Gray / Seconded Mr D Wilson <span style="float: right;"><u>Carried unanimously</u></span></p>	

With Mr R Smith and Mr G Gray not standing for re-election at the end of the 3 year term ending 13<sup>th</sup> October, this Board meeting will be their last. Recognition for their 12 year service on the Trust will be carried out at a separate time. Mr D Wilson is up for re-election with voting closing on 8<sup>th</sup> October.

At closure of the meeting Mr M Gray on a personal note thanked Mr D Wilson, Mr G Gray and Mr R Smith for all the contributions made during their time on the Trust Board.

Mr R Smith commented it was a pleasure and honour to have served on the Trust, which he felt had achieved a tremendous amount of work and not without a great deal of difficulty. Mr R Smith thanked Mr D Wilson for his active involvement and for his leadership and for making the last 3 years such a harmonious term and thanked Mr K Murphy and Mrs H Perry for all their efforts. Mr D Wilson commented he had enjoyed the time on the Trust, not always in the Chair, but overall enjoyed it and looks forward to the elections and what happens in the future.

Mr G Gray said the first two years were "pretty cruisy" but after decisions made in first strategic plan, had been full on since with a lot of time put in by everybody. Some difficult moments but overall enjoyed his time and commented that the Trust is a good organisation that has and does a lot for the community and pleased to have been part of it for the past 12 years.

Mr D Montgomerie thanked Mr R Smith, Mr G Gray and Mr D Wilson for substantial effort put in which he hopes the community sees and appreciates. Mr W Renault seconded these sentiments.

Meeting closed at 7.58pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 19th of October 2016

  
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Chairman