

**Operating performance report****Monthly performance target****Democratic process**

Ordinary Board meeting held monthly

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Notes
Ordinary Board meeting held monthly	😊	😊	😊	😊	😊	😊	😊	
Agendas and non-PE reports on website 3 working days prior to Board meeting	😊	😊	😊	😊	😊	😊	😊	
Approved non-PE minutes of Board meetings on website by end of following month	😊	😊	😊	😊	😊	😊	😊	
<b>Financial stewardship</b>								
No breach of borrowing limit approved by Minister of Finance	😊	😊	😊	😊	😊	😊	😊	
Variation in accumulated net revenue against net revenue budget to date no greater than -5%	😊	😊	😊	😊	😊	😊	😊	
Variation in accumulated gross revenue against revenue budget to date no greater than -10%	😊	😊	😊	😊	😊	😊	😊	
Variation in accumulated gross spend against expenditure budget to date less than +10%	😊	😊	😊	😊	😊	😊	😊	
<b>Distribution of funds to the community</b>								
Grants only awarded to Greytown residents or organisations serving Greytown	😊	😊	😊	X	😊	😊	😊	
All applications acknowledged within 2 working days of receipt	😊	😊	😊	X	😊	😊	😊	
All applicants notified within 2 working days of decision	😊	😊	😊	X	😊	😊	😊	
<b>Tenancy management</b>								
No vacated premises vacant for > 4 months	😞	😊	😊	😊	😞	😞	😞	124 Main St office
No individual tenant arrears outstanding for > 3 months	😞	😞	😞	😞	😊	😊	😊	(on an unplanned basis)
Total accumulated arrears > 3 months old < 3% of current month's rent and outgoings demanded	😞	😞	😞	😊	😊	😊	😊	(0% on an unplanned basis)
<b>Property maintenance</b>								
All properties have current minimum Category B seismic risk rating	😞	😞	😞	😞	😞	😞	😞	Four properties assessed as category C
All repair & maintenance issues raised by tenants are responded to within 2 working days	😊	😊	😊	😊	😊	😊	😊	
All approved repairs & maintenance completed within 25 days of issue being raised	😊	😞	😊	😞	😞	😞	😞	Pahiatua roof repairs delayed
<b>Quarterly performance target (new)</b>								
Reminder to GSLS re. need for report by no later than one week following due date	X	X	X	X	X	😞	X	Report not received until 9 Feb
<b>Six monthly performance target (new)</b>								
Reminder to Cobblestones Museum re. need for report by no later than one week following due date	X	X	X	X	X	X	X	

😊 achieved

😞 not achieved

😊 partially achieved

X nothing to report on, not measured