

AGENDA

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Tuesday 19th December 2017
TIME 4pm



Note: discussion of agenda item 4 will be taken in public excluded session on the grounds under Paragraph 7.2 (b)(ii), f(i), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:

- Protects information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information;
- Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty;
- Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and
- Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.

1.	Conduct of Business:
1.1	Apologies
1.2	Conflicts of Interest Declarations
1.3	Deputations – none
1.4	Standing Order amendments – none advised
2.	Minutes:
2.1	Confirmation of minutes of Board Meeting held 16 th November 2017
2.2	Report back on action points
3.	Grants:
3.1	<i>Applications for community grant from monthly allocation</i>
3.1.1	Friends of Cobblestones
3.1.2	Disaster preparedness volunteer community group
3.2	<i>Education Funding policy for March 2018 round</i>
4.	Property (PE)
4.1	Tenancy management & maintenance update
4.2	Sales, acquisitions & new developments update
5.	Correspondence requiring review and/or response:
5.1	None
6.	Documents for Approval under Trust Seal:
6.1	64 Main Street – Agreement to lease
7.	Financial, Performance and Risk:
7.1	<i>Financial</i>
7.1.1	Financial spotlight report as at 30th November
7.1.2	Approval of accounts for payment on 20 th December

7.2	<i>Operating Performance</i>
7.2.1	Management report for October
7.3	<i>Audit & Risk</i>
7.3.1	Nothing to report
8.	General Business:
8.1	Proposed 2018 work programme (verbal briefing by the Deputy Chairman)
9.	Next Meetings:
9.1	Thursday 25 January 2018, 5.30pm in the Board Room, 124 Main Street, Greytown – Monthly Board meeting