

AGENDA

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Thursday 15th February 2018
TIME 5.30pm



Note: discussion of agenda item 4 and item 7.1.3 will be taken in public excluded session on the grounds under Paragraph 7.2 (b)(ii), f(i), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:

- Protects information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information;
- Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty;
- Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and
- Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.

1.	Conduct of Business:
1.1	Apology for absence – Derek Wilson
1.2	Conflicts of Interest Declarations
1.3	Standing Order amendments – none advised
1.4	Attendance of non-Board member – Daniel Murphy, Rightway Ltd
1.5	Deputation – Paul Southey and Jackie Gray, Greytown Sports & Leisure Society
2.	Minutes:
2.1	Confirmation of minutes of Board Meeting held 25 th January 2018
2.2	Work programme progress and action points
3.	Grants:
3.1	<i>Applications for community grant</i>
3.1.1	Greytown Sports & Leisure Society – EO salary support grant 2018
4.	Property (PE)
4.1	Tenancy management & maintenance update
4.2	Sales, acquisitions & new developments update
5.	Correspondence requiring review and/or response:
5.1	None
6.	Documents for Approval under Trust Seal:
6.1	Deed of lease – Lawson Avery Ltd re. 11 Cole Street, Masterton
7.	Financial, Performance and Risk:
7.1	<i>Financial</i>
7.1.1	Financial spotlight report as at 31 st January
7.1.2	Approval of accounts for payment on 20 th February
7.1.3	Draft 2018/19 budget (PE)

7.2	<i>Operating Performance</i>
7.2.1	Management report for January
7.3	<i>Audit & Risk</i>
7.3.1	Nothing to report
8.	General Business:
8.1	Communications strategy
9.	Next Meetings:
9.1	Thursday 15 March 2018, 5.30pm in the Board Room, 124 Main Street, Greytown – Education and Community Grant Awards
9.2	Thursday 22 March 2018, 5.30pm in the Board Room, 124 Main Street, Greytown – Monthly Board meeting