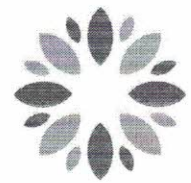


# MINUTES

**SUBJECT** Trustee Board Meeting  
**VENUE** Trust's Boardroom, 124 Main Street, Greytown  
**DATE** Thursday 15<sup>th</sup> February 2018  
**TIME** 5.30pm



**GREYTOWN  
TRUST LANDS**  
*Growing the Community since 1871*

**PRESENT:** Mr S Kempton (Chairman), Mr M Gray, Mr D Montgomerie, Mrs C Rossiter-Stead, Mr K Murphy (General Manager), Mrs H Perry and Mr D Murphy (Rightway)

**Video Link:** Mr W Regnault (Deputy Chairman)

**APOLOGIES:** Mr D Wilson

**GUESTS:** Paul Southey and Jackie Gray, Greytown Sport and Leisure Society. Arrived 5.30, left 5.48pm

Meeting opened at 5.30pm by Mr S Kempton, Chairman.

1.	Apologies:	Action:
1.1	Apologies for absence from Mr D Wilson.	
1.2	No conflicts of interest declared.	
1.3	Standing Orders – none	
1.4	Non-Board member attendance – Daniel Murphy, Rightway	
1.5	Deputations: Paul Southey & Jackie Gray, Greytown Sport & Leisure Society – to introduce Jackie as new Executive Officer and to talk to EO salary grant application. <b>Resolution:</b> <i>“The Board agrees to set aside standing order 14.1 to allow Greytown Sport &amp; Leisure Society extended time to address the Trustees.”</i> Moved Mr D Montgomerie / Seconded Mr S Kempton <span style="float: right;">Carried unanimously</span>	
	Public Excluded Session (5.50pm) <b>Resolution:</b> <i>“The Board agrees to move into public excluded session to discuss items 4. and 7.1.3 on the agenda and to allow Daniel Murphy to remain for the discussion of item 7.1.3.”</i> Moved Mr M Gray / Seconded Mr S Kempton <span style="float: right;"><u>Carried unanimously</u></span>	
4.	<b>Property</b>	
4.1	Public Excluded	
	Into public session (8.32pm) <b>Resolution:</b> <i>“The Board agrees to move out of public excluded session back into open session.”</i> Moved Mr S Kempton / Seconded Mr M Gray <span style="float: right;"><u>Carried unanimously</u></span>	
2.	<b>Confirm Minutes:</b>	
2.1	<b>Resolution:</b> <i>“The public and public excluded minutes of the Board meeting of 25<sup>th</sup> January 2018 are taken as read and confirmed to be a true and correct record.”</i> Moved Mr M Gray / Seconded Mrs Kempton <span style="float: right;"><u>Carried unanimously</u></span>	
2.2	General Manager reported back on action items and work programme progress.	
3.	<b>Grants:</b>	
3.1	<b>Resolution:</b> <i>“The Board approves the payment of salary support grant of \$45,000 to the Greytown Sport &amp; Leisure Society covering 1 January to 31 December 2018.”</i> Moved Mr S Kempton / Seconded Mr M Gray <span style="float: right;"><u>Carried unanimously</u></span>	
	<b>Education Grant</b> Trustees clarified that in order to meet the “Greytown residency status” requirement on the application form, as long as applicants can demonstrate they were living in Greytown at the time of applying for their first grant they are eligible.	

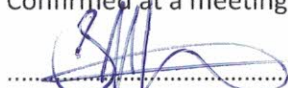


5.	<b>Correspondence requiring review and/or response:</b>	
5.1	None	
64.	<b>Documents for Approval under Trust Seal:</b>	
6.1	<b>Resolution:</b> "The Board approves the attaching of the Trust's seal to the new deed of lease signed by Lawson Avery Ltd in respect of their tenancy of 11 Cole Street, Masterton." Moved Mr S Kempton / Seconded Mr D Montgomerie	<u>Carried unanimously</u>
7.	<b>Financial, Performance and Risk:</b>	
7.1	<b>Financial</b>	
7.1.1	<b>Resolution:</b> "The year to date spotlight financial report submitted by Rightway is received." Moved Mr M Gray / Seconded Mr S Kempton	<u>Carried unanimously</u>
7.1.2	<b>Resolution:</b> "The schedule of payments made for the month of February is approved for authorisation, having been reviewed by the Chairman and found acceptable." <b>Note:</b> Copy of Payment Schedules attached to signed off minutes on file. Moved Mr D Montgomerie / Seconded Mr S Kempton	<u>Carried unanimously</u>
7.1.3	Public Excluded	
7.2	<b>Operating Performance</b>	
7.2.1	<b>Management report for January</b> <b>Resolution:</b> "The Board receives the January performance monitoring report." Moved Mr M Gray / Seconded Mr S Kempton	<u>Carried unanimously</u>
7.3	<b>Audit and Risk</b>	
7.3.1	Nothing to report	
8.	<b>General Business:</b>	
8.1	<b>Resolution:</b> "The Board receives the written report of the General Manager in regard to its review of the Trust's communications strategy." Moved Mr M Gray / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
9.	<b>Next Meetings:</b>	
9.1	<b>Resolution:</b> "The Board confirms the next meetings (all held in Trust Boardroom) will be: a. A meeting of the Board at 5.30pm, Thursday 15 <sup>th</sup> March 2018 to consider grant applications for the education and community grant March funding round, plus 4pm until 5.30pm session with Adrienne Dempsey on risk and audit." b. The ordinary meeting of the Board at 5.30pm on Thursday 22 <sup>nd</sup> March. c. Workshop with Dave Adams, Sports NZ re sports funding to be held on Wednesday 28 <sup>th</sup> March, 5.30pm. Moved Mr D Montgomerie / Seconded Mr S Kempton	<u>Carried unanimously</u>

Meeting closed at 9.41pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 22 of March 2018

  
Chairman