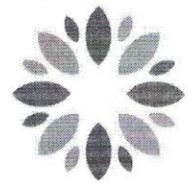


MINUTES

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Thursday 19th April 2018
TIME 5.30pm



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

PRESENT: Mr S Kempton (Chairman), Mr M Gray, Mr D Montgomerie, Mr D Wilson, Mr W Regnault, Mrs C Rossiter-Stead, Mr K Murphy (General Manager), and Mrs H Perry

Meeting opened at 5.48pm by Mr S Kempton, Chairman.


1.	Apologies:	Action:
1.1	Apologies for absence / lateness. Nil	
1.2	No conflicts of interest declared. Mr W Regnault re Item 4 (213-219 Main St, Greytown)	
1.3	Standing Orders – none	
2.	Confirm Minutes:	
2.1	Resolution: <i>"The public and public excluded minutes of the Board meeting of 22nd March 2018 are taken as read and confirmed to be a true and correct record."</i> Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u> Action: Mrs H Perry to bring Conflicts Register to each Board meeting for regular updating.	H Perry
2.2	General Manager reported back on action items and work programme progress.	
	Public Excluded Session (5.49pm) Resolution: <i>"The Board agrees to move into public excluded session to discuss items 3.2, 4.1 and 4.2 on the agenda."</i> Moved Mr S Kempton / Seconded Mr D Montgomerie <u>Carried unanimously</u>	
3.	Grants:	
3.1	Public Excluded	
4.	Property	
4.1	Public Excluded	
	Into public session (6.47pm) Resolution: <i>"The Board agrees to move out of public excluded session back into open session."</i> Moved Mrs C Rossiter-Stead / Seconded Mr M Gray <u>Carried unanimously</u>	
5.	Correspondence requiring review and/or response:	
5.1	Resolution: <i>"The Board receives the email correspondence from Grae Harrison, President of the Greytown Soaring Centre."</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u> Action: General Manager to request further information as outlined in Actions list and inform Mr Harrison of the two different funds – September Community funding round and new education fund available anytime.	KM
6.	Documents for Approval under Trust Seal:	
6.1	Resolution: <i>"The Board approves the signing and attaching of the Trust's seal (ref. 772 & 773) to the deeds of lease renewal with DB Osborne Ltd and rent increase with George Weston Foods Ltd."</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>	

7.	Financial, Performance and Risk:	
7.1	Financial	
7.1.1	Resolution: "The Board receives the March spotlight financial report submitted by Rightway." Moved Mr W Regnault / Seconded Mr D Wilson	<u>Carried unanimously</u>
7.1.2	Resolution: "The schedule of payments for the month of April having been previously reviewed, found acceptable and authorised by the Chairman is approved." Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr W Regnault / Seconded Mr D Wilson	<u>Carried unanimously</u>
7.2	Operating Performance	
7.2.1	Management report for February Resolution: "The Board receives the March performance monitoring report." Moved Mr W Regnault / Seconded Mr S Kempton	<u>Carried unanimously</u>
7.3	Audit and Risk	
7.3.1	Nothing to report	
8.	General Business:	
8.1	Resolution: "The Board receives the SWDC Long Term Plan Consultation Document report submitted by the General Manager." Moved Mr D Montgomerie / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
	Public Excluded Session (7.40pm) Resolution: "The Board agrees to move into public excluded session." Moved Mr W Regnault / Seconded Mr S Kempton	<u>Carried unanimously</u>
8.2	GW Flood Management Plan – submission (Public Excluded) Into public session (8.50pm) Resolution: "The Board agrees to move out of public excluded session back into open session." Moved Mr D Montgomerie / Seconded Mr S Kempton	<u>Carried unanimously</u>
8.3	Resolution: "The Board receives the report by Graeme Gray, the Trust's representative on the Cobblestone Museum Trust, on the activities undertaken by the Museum Trust and its financial results over the last six months." Moved Mr S Kempton / Seconded Mr D Wilson	<u>Carried unanimously</u>
9.	Next Meetings:	
9.1	Resolution: "The Board confirms the next meetings (all held in Trust Boardroom) will be: a. A Trustee workshop on Thursday 26th April, 5.30pm to continue the review of sports funding b. An Audit and Risk Committee meeting on Thursday 26 th April, 4.30pm c. The ordinary monthly meeting of the Board on Wednesday 23 rd May, 5.30pm Moved Mr S Kempton / Seconded Mr W Regnault	<u>Carried unanimously</u>

Meeting closed at 9.10pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 23rd of MAY.....2018


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Chairman