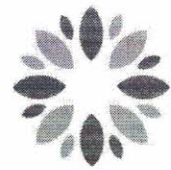


MINUTES



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Thursday 22nd March 2018
TIME 5.30pm

PRESENT: Mr S Kempton (Chairman), Mr M Gray, Mr D Montgomerie, Mr D Wilson, Mr W Regnault, Mr K Murphy (General Manager), Mrs H Perry and Mr D Murphy (Rightway)

Audio Link: Mrs C Rossiter-Stead (joined at 7pm for part of the meeting only)

GUESTS: Paul Southey and Jackie Gray, Greytown Sport and Leisure Society. Arrived 5.30, left 6.01pm

Meeting opened at 5.30pm by Mr S Kempton, Chairman.

1.	Apologies:	Action:
1.1	Apologies for absence from Mrs C Rossiter-Stead.	
1.2	No conflicts of interest declared.	
1.3	Standing Orders – none	
1.4	Non-Board member attendance – Daniel Murphy, Rightway	
1.5	Deputations: Paul Southey & Jackie Gray, Greytown Sport & Leisure Society – to talk to Club Bulk Funding grant application. Resolution: <i>“The Board agrees to set aside standing order 14.1 to allow Greytown Sport & Leisure Society extended time to address the Trustees.”</i> Moved Mr S Kempton / Seconded Mr M Gray	Carried unanimously
2.	Confirm Minutes:	
2.1	Resolution: <i>“The public and public excluded minutes of the Board meetings of 15th February and 15th March 2018 are taken as read and confirmed to be a true and correct record.”</i> Moved Mr S Kempton / Seconded Mr D Montgomerie	Carried unanimously
2.2	General Manager reported back on action items and work programme progress.	
3.	Grants:	
3.1	Resolution: <i>“The Board approves payment of Bulk Sports Club Funding of \$28,302 to the Greytown Sports & Leisure Society for 2017/18 based on the exclusion of the two GSLS Clubs (Greytown Rugby Club and Greytown Bowling Club) that currently receive Trust Lands rent remissions and a cap of \$5,000 on the grant payable to all other clubs.”</i> Moved Mr S Kempton / Seconded Mr M Gray	Carried unanimously
	Public Excluded Session (7.03pm) Resolution: <i>“The Board agrees to move into public excluded session to discuss items 4.1, 4.2 and 7.1.3 on the agenda and to allow Daniel Murphy to remain for the discussion of item 7.1.3.”</i> Moved Mr M Gray / Seconded Mr S Kempton	Carried unanimously
4.	Property	
4.1	Public Excluded	
	Into public session (7.38pm) Resolution: <i>“The Board agrees to move out of public excluded session back into open session.”</i> Moved Mr S Kempton / Seconded Mr W Regnault	Carried unanimously
5.	Correspondence requiring review and/or response:	
5.1	None	

64.	Documents for Approval under Trust Seal:	
6.1	Resolution: "The Board retrospectively approves the signing and attaching of the Trust's seal (ref. 768) to the deed of surrender of lease and new deed of lease signed by Wairarapa Electrical & Appliances (2017) Ltd in respect of their tenancy of 34-36 High Street, Carterton." Moved Mr S Kempton / Seconded Mr M Gray	<u>Carried unanimously</u>
7.	Financial, Performance and Risk:	
7.1	Financial	
7.1.1	Resolution: "The year to date spotlight financial report submitted by Rightway is received." Moved Mr S Kempton / Seconded Mr D Montgomerie	<u>Carried unanimously</u>
7.1.2	Resolution: "The schedule of payments made for the month of March having been previously reviewed, found acceptable and authorised by the Chairman is retrospectively approved." Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr S Kempton / Seconded Mr D Wilson	<u>Carried unanimously</u>
7.1.3	Public Excluded	
7.2	Operating Performance	
7.2.1	Management report for February Resolution: "The Board receives the February performance monitoring report." Moved Mr D Wilson / Seconded Mr S Kempton	<u>Carried unanimously</u>
7.3	Audit and Risk	
7.3.1	Nothing to report	
8.30pm	Resolution: "The Board agrees to waive Standing Order 4.2 and continue debate without taking a 15 min break." Moved Mr D Montgomerie / Seconded Mr M Gray	<u>Carried unanimously</u>
8.	General Business:	
8.1	Community Sports Facility Faskforce – update by Chairman	
9.	Next Meetings:	
9.1	Resolution: "The Board confirms the next meetings (all held in Trust Boardroom) will be: a. A Trustee workshop on Wednesday 28th March, 5.30pm to commence a review of sports funding (involving a presentation by Dave Adams, Sports NZ). b. Risk and Audit meeting on Tuesday 17th April, 5.30pm. c. The ordinary meeting of the Board on Thursday 19th April, 5.30pm. d. A Trustee workshop on Thursday 26th April, 5.30pm to continue the review of sports funding Moved Mr S Kempton / Seconded Mr W Regnault	<u>Carried unanimously</u>

Meeting closed at 8.46pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the19th.....of.....April.....2018

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Chairman