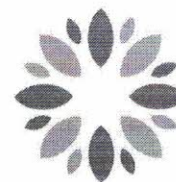


# MINUTES

**SUBJECT** Trustee Board Meeting  
**VENUE** Trust's Boardroom, 124 Main Street, Greytown  
**DATE** Wednesday 23<sup>rd</sup> May 2018  
**TIME** 5.30pm



**GREYTOWN  
TRUST LANDS**  
*Growing the Community since 1871*

**PRESENT:** Mr S Kempton (Chairman), Mr M Gray, Mr D Montgomerie, Mr D Wilson, Mrs C Rossiter-Stead, Mr K Murphy (General Manager), and Mrs H Perry  
**APOLOGIES:** Mr W Regnault

Meeting opened at 5.30pm by Mr S Kempton, Chairman.

1.	Apologies:	Action:
1.1	Apologies for absence from Mr W Regnault and lateness Mr D Montgomerie and Mrs C Rossiter-Stead (both arrived at 6pm).	
1.2	No conflicts of interest declared.	
1.3	Standing Orders – none	
2.	<b>Confirm Minutes:</b>	
2.1	<b>Resolution:</b> <i>"The public and public excluded minutes of the Board meeting of 19 April 2018 and the Audit and Risk Committee of 26 April 2018 are taken as read and confirmed to be a true and correct record."</i> Moved Mr S Kempton / Seconded Mr D Wilson <span style="float: right;"><u>Carried unanimously</u></span> <b>Action:</b> Mrs H Perry to bring Conflicts Register to each Board meeting for regular updating.	
2.2	General Manager reported back on action items and work programme progress.	
3.	<b>Grants:</b>	
3.1	<b>Applications for community grant</b>	
3.1.1	<b>Resolution:</b> <i>"The Board declines the grant application from <b>Kuranui College</b> (Karin Melchior) to assist 5 dance students to attend the Panpapanpalya Dance Congress in Adelaide."</i> Moved Mr S Kempton / Seconded Mr D Wilson <span style="float: right;"><u>Carried unanimously</u></span> <b>Feedback:</b> If Kuranui College wish to support this application they are able to fund it out of their annual bulk funding grant. All future applications such as this should come through one central Kuranui College contact point rather than from individual teachers. <b>Action:</b> General Manager to arrange meeting with new Principal as a meet and greet and discuss the Trust's education funding.	KM
3.1.2	<b>Resolution:</b> <i>"The Board declines the grant application from <b>Wairarapa Mathematics Association</b> for the annual maths competition and due to recent changes to the Trusts's education funding strategy suggest they approach Greytown School and Kuranui College as this would fit under their bulk funding allocation."</i> Moved Mr D Montgomerie / Seconded Mr S Kempton <span style="float: right;"><u>Carried unanimously</u></span>	
3.1.3	<b>Greytown Kindergarten – grant query</b> <b>Action:</b> General Manager to advise Greytown Kindergarten that any applications would need to be submitted to the Trust in September as part of the "early childhood education" fund and would be considered by Trustees alongside any other proposals submitted by the Kindergarten and Early Years.	KM
	Break at 6.14pm. Resumed 6.30pm.	
	Public Excluded Session (6.14pm) <b>Resolution:</b> <i>"The Board agrees to move into public excluded session to discuss items 4.1 and</i>	



	4.2 on the agenda.” Moved Mr D Wilson / Seconded Mr M Gray	<u>Carried unanimously</u>
4.	<b>Property</b>	
4.1	Public Excluded	
	Into public session (8.16pm) <b>Resolution:</b> “The Board agrees to move out of public excluded session back into open session.” Moved Mr S Kempton / Seconded Mr M Gray	<u>Carried unanimously</u>
5.	<b>Correspondence requiring review and/or response:</b>	
5.1	<b>Resolution:</b> “The Board receives the email correspondence from Greytown Early Years Inc.” Moved Mr D Montgomerie / Seconded Mr S Kempton	<u>Carried unanimously</u>
6.	<b>Documents for Approval under Trust Seal:</b>	
6.1	No documents for seal.	
7.	<b>Financial, Performance and Risk:</b>	
7.1	<b>Financial</b>	
7.1.1	<b>Resolution:</b> “The Board receives the April spotlight financial report submitted by Rightway.” Moved Mr M Gray / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
7.1.2	<b>Resolution:</b> “The schedule of payments made for the month of May having been previously reviewed, found acceptable and authorised by the Chairman is retrospectively approved.” <b>Note:</b> Copy of Payment Schedules attached to signed off minutes on file. Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
7.2	<b>Operating Performance</b>	
7.2.1	<b>Management report for April</b> <b>Resolution:</b> “The Board receives the April performance monitoring report.” Moved Mr D Montgomerie / Seconded Mr S Kempton	<u>Carried unanimously</u>
7.3	<b>Audit and Risk</b>	
7.3.1	Nothing to report	
8.	<b>General Business:</b>	
8.1	<b>Resolution:</b> “The Board receives the Chairman’s feedback on the outcome of the joint verbal submission to South Wairarapa District Council in relation to the School / Community Sports Facility at Kuranui College initiative and notes a similar submission is to be made to Carterton District Council.” Moved Mr D Montgomerie / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
9.	<b>Next Meetings:</b>	
9.1	<b>Resolution:</b> “The Board confirms the next meetings (all held in Trust Boardroom) will be: a. A Trustee workshop on Thursday 31 <sup>st</sup> May, 5.30pm to continue the review of sports funding b. The ordinary monthly meeting of the Board on Thursday 21 <sup>st</sup> June, 5.30pm Moved Mr S Kempton / Seconded Mr M Gray	<u>Carried unanimously</u>

Meeting closed at 8.39pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the .....21<sup>st</sup> of June.....2018

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Chairman