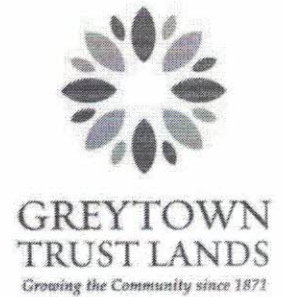


# MINUTES

**SUBJECT** Trustee Board Meeting  
**VENUE** Trust's Boardroom, 124 Main Street, Greytown  
**DATE** Thursday 21<sup>st</sup> June 2018  
**TIME** 5.30pm



**PRESENT:** Mr S Kempton (Chairman), Mr M Gray, Mr D Montgomerie, Mr W Regnault, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager), and Mrs H Perry

**GUESTS:** Paul Southey and Jackie Gray, Greytown Sport and Leisure Society. Arrived 5.30, left 5.51pm

Meeting opened at 5.30pm by Mr S Kempton, Chairman.

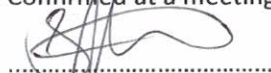
1.	Conduct of Business:	Action:
1.1	Apologies for absence and lateness. None	
1.2	Conflict of interest declared by Mrs C Rossiter-Stead for item 3.1.1.	
1.3	Standing Orders – none	
1.4	Deputations: Paul Southey & Jackie Gray, Greytown Sport & Leisure Society – to talk to Quarterly Report for June. <b>Resolution:</b> <i>“The Board agrees to set aside standing order 14.1 to allow Greytown Sport &amp; Leisure Society extended time to address the Trustees.”</i> Moved Mr M Gray / Seconded Mr S Kempton	Carried unanimously
	Break at 5.51pm. Resumed 6.06pm.	
2.	<b>Confirm Minutes:</b>	
2.1	<b>Resolution:</b> <i>“The public and public excluded minutes of the Board meeting of 23 May 2018 are taken as read and confirmed to be a true and correct record.”</i> Moved Mr S Kempton / Seconded Mr M Gray	Carried unanimously
2.2	General Manager reported back on action items and work programme progress.	
3.	<b>Grants:</b>	
3.1	<b>Applications for community grant</b>	
3.1.1	<b>Resolution:</b> <i>“The Board declines the grant application from Kuranui College for a grant towards the “Fresh Jam” under Community.</i> Moved Mr S Kempton / Seconded Mr M Gray	Carried unanimously
3.2	<b>Application for community education grant</b>	
3.2.1	<b>Resolution:</b> <i>“The Board approves a grant of \$500 to the Greytown Soaring Centre towards the purchase of audiovisual equipment for glider training purposes out of the Community Education Fund.”</i> Moved Mr S Kempton / Seconded Mr W Regnault	Carried unanimously
	Public Excluded Session (7.05pm) <b>Resolution:</b> <i>“The Board agrees to move into public excluded session to discuss items 4.1, 4.2 and 8.1 on the agenda.”</i> Moved Mr D Montgomerie / Seconded Mr D Wilson	Carried unanimously
4.	<b>Property</b>	
4.1	Public Excluded	
4.2	Public Excluded	
	Into public session (8.12pm)	

	<b>Resolution:</b> <i>"The Board agrees to move out of public excluded session back into open session."</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <span style="float: right;"><u>Carried unanimously</u></span>	
5.	<b>Correspondence requiring review and/or response:</b>	
5.1	None	
6.	<b>Documents for Approval under Trust Seal:</b>	
6.1	<b>Resolution:</b> <i>"The Board approves the signing of the new lease of 172 East Street, Greytown by Griffiths Drilling Ltd."</i> Moved Mr S Kempton / Seconded Mr D Montgomerie <span style="float: right;"><u>Carried unanimously</u></span>	
7.	<b>Financial, Performance and Risk:</b>	
7.1	<b>Financial</b>	
7.1.1	<b>Resolution:</b> <i>"The Board receives the May spotlight financial report submitted by Rightway."</i> Moved Mrs C Rossiter-Stead / Seconded Mr M Gray <span style="float: right;"><u>Carried unanimously</u></span>	
7.1.2	<b>Resolution:</b> <i>"The schedule of payments made for the month of June having been previously reviewed, found acceptable and authorised by the Chairman is retrospectively approved."</i> <b>Note:</b> Copy of Payment Schedules attached to signed off minutes on file. Moved Mr S Kempton / Seconded Mr D Wilson <span style="float: right;"><u>Carried unanimously</u></span>	
7.2	<b>Operating Performance</b>	
7.2.1	<b>Management report for May</b> <b>Resolution:</b> <i>"The Board receives the May performance monitoring report."</i> Moved Mr M Gray / Seconded Mr D Wilson <span style="float: right;"><u>Carried unanimously</u></span>	
7.3	<b>Audit and Risk</b>	
7.3.1	Nothing to report	
8.	<b>General Business:</b>	
8.1	Greytown Sport & Leisure Society member status report (PE)	
9.	<b>Next Meetings:</b>	
9.1	<b>Resolution:</b> <i>"The Board confirms the next meetings (all held in Trust Boardroom) will be:</i> <i>a. A Trustee workshop on Thursday 5<sup>th</sup> July, 5.30pm for the purpose of reviewing property strategy. Apologies from Mrs C Rossiter-Stead.</i> <i>b. The ordinary monthly meeting of the Board on Thursday 19<sup>th</sup> July, 5.30pm. Apologies from Mr W Regnault. Mrs C Rossiter-Stead to attend via Zoom from UK.</i> Moved Mrs C Rossiter-Stead / Seconded Mr M Gray <span style="float: right;"><u>Carried unanimously</u></span>	

Meeting closed at 8.30pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the .....19.....of.....July.....2018



Chairman