

### **Approval of the 2016/17 Performance Report and auditors' letter of representation**

We have received clearance from our auditors, Moore Stephens Wairarapa Audit, to get the 2016/17 Performance Report signed by the Chairman and Deputy Chairman in compliance with audit standards. Once signed, the auditors will attach their unmodified audit report to enable the Trust to release the document in compliance with its public accountability obligations.

For the Committee's information and consideration the Performance Report is attached as Appendix 1. In line with normal practice (as outlined in the various terms of reference options in item 3.1) a recommendation is being sought from committee members confirming that it is in order for the Chairman and Deputy Chairman to sign the Report on behalf of the Trustees.

It is also a standard audit requirement that, prior to receiving the audit report, the Trust presents to the auditors a letter of representation including various confirmations regarding the content and integrity of the Performance Report, and the conduct of the audit. For the Committee's information and consideration the letter is attached as Appendix 2.

Again, a recommendation is being sought from committee members confirming that it is in order for the Chairman and Deputy Chairman to sign the letter on behalf of the Trustees.

Kevin Murphy  
General Manager