

# MINUTES

**SUBJECT** Trustee Board Meeting  
**VENUE** Trust's Boardroom, 124 Main Street, Greytown  
**DATE** Thursday 16<sup>th</sup> August 2018  
**TIME** 5.30pm



**PRESENT:** Mr S Kempton (Chairman), Mr M Gray, Mr D Montgomerie, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager), and Mrs H Perry

**APOLOGIES:** Mr W Regnault

Meeting opened at 6.05pm by Mr S Kempton, Chairman.

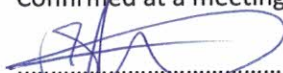
1.	Conduct of Business:	Action:
1.1	Apologies for absence – Mr W Regnault	
1.2	Conflict of interest declared by Mr D Wilson for agenda item 8.1 (GRFC only), Mrs H Perry for item 4.3 (left the room for this item).	
1.3	Standing Orders – none	
2.	<b>Confirm Minutes:</b>	
2.1	<b>Resolution:</b> <i>"The public and public excluded minutes of the Board meeting of 19 July 2018 and the public minutes of the Audit &amp; Risk Committee meeting of 25 June 2018 are taken as read and confirmed to be a true and correct record."</i> Moved Mr S Kempton / Seconded Mr M Gray <span style="float: right;"><u>Carried unanimously</u></span>	
2.2	General Manager reported back on action items and work programme progress.	
3.	<b>Grants:</b>	
3.1	<b>Applications for community grant</b>	
3.1.1	<b>Resolution:</b> <i>"The Board declines a community grant to Andrea Cowlam to enable her to compete at the World Age Triathlon Championships on the Gold Coast in September"</i> . Moved Mr D Wilson / Seconded Mr M Gray <span style="float: right;"><u>Carried unanimously</u></span>	
	Public Excluded Session (6.42pm) <b>Resolution:</b> <i>"The Board agrees to move into public excluded session to discuss items 4.1, 4.2, 4.3, 8.1, 8.2 and 8.3 on the agenda."</i> Moved Mr D Montgomerie / Seconded Mr S Kempton <span style="float: right;"><u>Carried unanimously</u></span>	
4.	<b>Property</b>	
4.1	Public Excluded	
4.2	Public Excluded	
	Into public session (9.40pm) <b>Resolution:</b> <i>"The Board agrees to move out of public excluded session back into open session."</i> Moved Mr D Wilson / Seconded Mrs C Rossiter-Stead <span style="float: right;"><u>Carried unanimously</u></span>	
5.	<b>Correspondence requiring review and/or response:</b>	
5.1	<b>Resolution:</b> <i>"The correspondence from South Wairarapa District Council and from Ann Rainford on behalf of the Me, You and IT Too initiative is received and its contents noted."</i> Moved Mr D Montgomerie / Seconded Mrs C Rossiter-Stead <span style="float: right;"><u>Carried unanimously</u></span>	
6.	<b>Documents for Approval under Trust Seal:</b>	
6.1	<b>None</b>	
7.	<b>Financial, Performance and Risk:</b>	

7.1	<b>Financial</b>	
7.1.1	<b>Resolution:</b> "The July financial spotlight report submitted by Rightway is received and its contents noted." Moved Mr D Wilson / Seconded Mr S Kempton	<u>Carried unanimously</u>
7.1.2	<b>Resolution:</b> "The schedule of payments made for the month of August having been reviewed and found acceptable by the Chairman is approved." <b>Note:</b> Copy of Payment Schedules attached to signed off minutes on file. Moved Mr S Kempton / Seconded Mr D Montgomerie	<u>Carried unanimously</u>
7.2	<b>Operating Performance</b>	
7.2.1	<b>Management report for July</b> <b>Resolution:</b> "The July operating performance monitoring report submitted by the General Manager is received and its contents noted." Moved Mr D Wilson / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
7.3	<b>Audit and Risk</b>	
7.3.1	Nothing to report	
8.	<b>General Business:</b>	
8.1	Public Excluded	
8.2	Public Excluded	
8.3	Public Excluded	
9.	<b>Next Meetings:</b>	
9.1	<b>Resolution:</b> "The Board confirms the next meetings will be (all held in the Trust Boardroom, 124 Main Street): a. The ordinary monthly meeting of the Board on Thursday 20 September, 5.30pm. b. Meeting to go through community grant and education grant applications, Thursday 11 October, 5.30pm. The ordinary monthly meeting of the Board on Thursday 18 <sup>th</sup> October, 5.30pm. Moved Mr S Kempton / Seconded Mr D Montgomerie	<u>Carried unanimously</u>

Meeting closed at 9.45pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 20 of Sept 2018

  
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Chairman