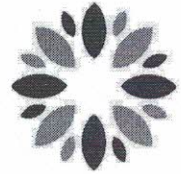


# MINUTES

**SUBJECT** Trustee Board Meeting  
**VENUE** Trust's Boardroom, 124 Main Street, Greytown  
**DATE** Thursday 20<sup>th</sup> September 2018  
**TIME** 5.30pm



**GREYTOWN  
TRUST LANDS**  
*Growing the Community since 1871*

**PRESENT:** Mr S Kempton (Chairman), Mr M Gray, Mr D Montgomerie, Mr W Regnault, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager), and Mrs H Perry

Meeting opened at 5.35pm by Mr S Kempton, Chairman.

1.	Conduct of Business:	Action:
1.1	Apologies for lateness – Mrs C Rossiter-Stead (arrived 5.37pm)	
1.2	Conflict of interest declared – none	
1.3	Standing Orders – none	
	Public Excluded (PE) Session 5.36pm <b>Resolution:</b> <i>"The Board agrees to move into public excluded session to hear the deputation from the Arbor House Trust and protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information."</i> Moved Mr S Kempton / Seconded Mr W Regnault <span style="float: right;"><u>Carried unanimously</u></span>	
1.4	Deputation by Toby Hempleman and Bill Dolan, Arbor House Trust (PE)	
4.	<b>Property</b>	
4.1	Public Excluded	
4.2	Public Excluded	
8.	<b>General Business:</b>	
8.1	Discussion of outcome of community meeting re sports and active recreation funding (PE)	
8.2	Approval of social, cultural and environmental funding strategy (PE)	
8.3	Discussion of Arbor House Trust Board proposal (PE)	
	Into public session (7.39pm) <b>Resolution:</b> <i>"The Board agrees to move out of public excluded session back into open session."</i> Moved Mr D Montgomerie / Seconded Mr S Kempton <span style="float: right;"><u>Carried unanimously</u></span>	
2.	<b>Confirm Minutes:</b>	
2.1	<b>Resolution:</b> <i>"The public and public excluded minutes of the Board meeting of 16 August 2018 and the Audit &amp; Risk Committee meeting of 16 August 2018 are taken as read and confirmed to be a true and correct record."</i> Moved Mr S Kempton / Seconded Mr M Gray <span style="float: right;"><u>Carried unanimously</u></span>	
2.2	General Manager reported back on action items and work programme progress.	
3.	<b>Grants:</b>	
3.1	<b>Applications for community grant</b>	
3.1.1	<b>Resolution:</b> <i>"The Board approves a community grant of \$250 to Alex Clark to assist with the costs of participating in the Wairarapa U15 Premier Boys Hockey National Tournament"</i> . Moved Mr S Kempton / Seconded Mr D Montgomerie <span style="float: right;"><u>Carried unanimously</u></span>	
3.1.2	<b>Resolution:</b> <i>"The Board approves a six month time extension commencing 1 October 2018 to enable Arbor House Trust to either draw down on or confirm there is no further requirements for the community grant of \$3,500 pledged in September 2017."</i> Moved Mr W Regnault / Seconded Mr D Wilson <span style="float: right;"><u>Carried unanimously</u></span>	

5.	<b>Correspondence requiring review and/or response:</b>	
5.1	<b>Resolution:</b> "The correspondence from the Cobblestones Museum Trust and Carterton District Council is received." Moved Mr D Montgomerie / Seconded Mr M Gray	<u>Carried unanimously</u>
6.	<b>Documents for Approval under Trust Seal:</b>	
6.1	<b>Resolution:</b> "The Board approves the signing and attaching of the Trust's seal (ref. 775) to the deed of renewal of lease signed by City Care Ltd in respect of their on-going tenancy of 6 Arbor Place, Greytown." Moved Mrs C Rossiter-Stead / Seconded Mr S Kempton	<u>Carried unanimously</u>
7.	<b>Financial, Performance and Risk:</b>	
7.1	<b>Financial</b>	
7.1.1	<b>Resolution:</b> "The Board receives the year to date spotlight financial report submitted by Rightway." Moved Mr S Kempton / Seconded Mr M Gray	<u>Carried unanimously</u>
7.1.2	<b>Resolution:</b> "The schedule of payments made for the month of September having been reviewed, found acceptable and authorised by the Chairman is approved." <b>Note:</b> Copy of Payment Schedules attached to signed off minutes on file. Moved Mr M Gray / Seconded Mr D Montgomerie	<u>Carried unanimously</u>
7.1.3	<b>Resolution:</b> "The Board approves the release of the General Manager's response to the Audit Management Report: Year Ended 31 March 2018 to Moore Stephens Wairarapa Audit." Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
7.2	<b>Operating Performance</b>	
7.2.1	<b>Management report for August</b> <b>Resolution:</b> "The Board receives the August performance monitoring report." Moved Mr D Wilson / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
7.3	<b>Audit and Risk</b>	
7.3.1	Nothing to report	
9.	<b>Next Meetings:</b>	
9.1	<b>Resolution:</b> "The Board confirms the next meetings will be (all held in the Trust Boardroom, 124 Main Street): a. Meeting of the Board to discuss grant applications – Thursday 11 <sup>th</sup> October, 5.30pm b. The ordinary monthly meeting of the Board on Thursday 18 <sup>th</sup> October, 5.30pm. Moved Mr S Kempton / Seconded Mr D Montgomerie	<u>Carried unanimously</u>
	The date of the site visit by Trustees and the General Manager to 34 Bedford Ave, Whanganui is confirmed as <b>Friday 28 September</b> (for information only).	

Meeting closed at 8.10pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 18 of Oct 2018

  
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Chairman