

MINUTES

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Thursday 18th October 2018
TIME 5.30pm



PRESENT: Mr S Kempton (Chairman), Mr D Montgomerie, Mr W Regnault, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager), and Mrs H Perry

APOLOGIES: Mr M Gray

GUESTS: Gavin Hodder, Chairman and Jackie Gray, Executive Officer of Greytown Sport & Leisure Society (5.30, left 5.46pm)

Meeting opened at 5.30pm by Mr S Kempton, Chairman.

1.	Conduct of Business:	Action:
1.1	Apologies for absence from Mr M Gray and lateness Mrs C Rossiter-Stead (arrived 5.51pm)	
1.2	Conflict of interest declared – none	
1.3	Standing Orders – none	
1.4	Deputation by Gavin Hodder, Chairman and Jackie Gray, Executive Officer, Greytown Sport & Leisure Society.	
	Waiving of standing order 14.1 Resolution: <i>“The Board agrees to set aside standing order 14.1 to allow the Greytown Sports & Leisure Society representatives extended time to address Trustees.”</i> Moved Mr D Montgomerie / Seconded Mr S Kempton <u>Carried unanimously</u>	
1.5	The Chairman vacated the Chair and handed over to the General Manager in order that the Board could consider agenda item 1.5. Confirmation of reappointment of Chairperson and Deputy Chairperson Resolution: <i>“That Stephen (Sid) Kempton is reappointed as Chairperson for another 12 month term commencing 18 October 2018.”</i> Moved Mr W Regnault / Seconded Mr D Montgomerie <u>Carried unanimously</u> Resolution: <i>“That Wayne Regnault is reappointed as Deputy Chairperson for another 12 month term commencing 18 October 2018.”</i> Moved Mr S Kempton / Seconded Mr D Montgomerie <u>Carried unanimously</u> The General Manager vacated the Chair and handed over to Sid Kempton to chair the rest of the meeting.	
2.	Confirm Minutes:	
2.1	Resolution: <i>“The public and public excluded minutes of the Board meeting of 20 September 2018 and the non-advertised Trustees meeting of 11 October 2018 are taken as read and confirmed to be a true and correct record.”</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>	
2.2	General Manager reported back on action items and work programme progress.	
3.	Grants:	
3.1	Applications for community grant	
3.1.1	None	

	Public Excluded (PE) Session 5.58pm Resolution: "The Board agrees to move into public excluded session to consider items 4.1, 4.2, 8.1 & 8.2." Moved Mr D Montgomerie / Seconded Mr W Regnault <u>Carried unanimously</u>	
4.	Property	
4.1	Public Excluded	
4.2	Public Excluded	
8.	General Business:	
8.1	Greytown Sport & Leisure Society quarterly report (PE)	
8.2	Discussion of GSLS submission re Sports and Active Recreation Funding Strategy (PE)	
	Into public session (7.26pm) Resolution: "The Board agrees to move out of public excluded session back into open session." Moved Mr S Kempton / Seconded Mr D Montgomerie <u>Carried unanimously</u>	
5.1	None	
6.	Documents for Approval under Trust Seal:	
6.1	None	
7.	Financial, Performance and Risk:	
7.1	Financial	
7.1.1	Resolution: "The Board receives the year to date spotlight financial report submitted by Rightway." Moved Mr S Kempton / Seconded Mr D Montgomerie <u>Carried unanimously</u>	
7.1.2	Resolution: "The schedule of payments made for the month of October having been reviewed, found acceptable and authorised by the Chairman is approved." Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr D Wilson / Seconded Mr S Kempton <u>Carried unanimously</u>	
7.2	Operating Performance	
7.2.1	Management report for August Resolution: "The September operating performance monitoring report is received." Moved Mr D Montgomerie / Seconded Mr S Kempton <u>Carried unanimously</u>	
7.3	Audit and Risk	
7.3.1	Nothing to report	
9.	Next Meetings:	
9.1	Resolution: "The Board confirms the next meetings will be (all held in the Trust Boardroom, 124 Main Street): a. Sports and Active Recreation funding strategy workshop – Thursday 1 st November, 5.30pm b. The ordinary monthly meeting of the Board on Thursday 15 th November, 5.30pm. c. The ordinary monthly meeting of the Board on Tuesday 18 th December, 4pm followed by Trust Christmas party. Moved Mr S Kempton / Seconded Mr D Montgomerie <u>Carried unanimously</u>	

Meeting closed at 7.59pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 15 of November 2018


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Chairman