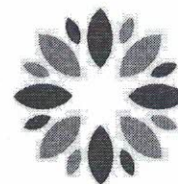


MINUTES



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Thursday 15th November 2018
TIME 5.30pm

PRESENT: Mr S Kempton (Chairman), Mr M Gray, Mr W Regnault, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager), and Mrs H Perry

Via Video Conf: Mr D Montgomerie

GUESTS: John Gilberthorpe, Greytown Little Theatre Society (5.30, left 5.50pm)

Meeting opened at 5.30pm by Mr S Kempton, Chairman.

1.	Conduct of Business:	Action:
1.1	Apologies – none	
1.2	Conflict of interest declared – none	
1.3	Standing Orders – none	
1.4	Deputation by John Gilberthorpe, Greytown Little Theatre Society.	
	Waiving of standing order 14.1 Resolution: <i>"The Board agrees to set aside standing order 14.1 to allow John Gilberthorpe extended time to address Trustees."</i> Moved Mr M Gray / Seconded Mr D Wilson <u>Carried unanimously</u>	
2.	Confirm Minutes:	
2.1	Resolution: <i>"The public and public excluded minutes of the Board meeting of 18 October 2018 are taken as read and confirmed to be a true and correct record."</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>	
2.2	General Manager reported back on action items and work programme progress.	
3.	Grants:	
3.1	Applications for community grant	
3.1.1	Resolution: <i>"The Board confirms a salary grant of \$45,000 will be paid to Greytown Sports & Leisure Society in 2019, by way of quarterly instalments of \$11,250 commencing 1 January 2019."</i> Moved Mr D Wilson / Seconded Mr S Kempton <u>Carried unanimously</u>	
3.1.2	Resolution: <i>"The Board approves a grant of \$250 to Oscar Whibley-Smith to attend a representative baseball tournament on the Gold Coast."</i> Moved Mr W Regnault / Seconded Mr D Montgomerie <u>Carried unanimously</u>	
	Public Excluded (PE) Session 6.37pm Resolution: <i>"The Board agrees to move into public excluded session to consider items 4.1 & 4.2."</i> Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u>	
4.	Property	
4.1	Public Excluded	
4.2	Public Excluded	
	Into public session (6.52pm) Resolution: <i>"The Board agrees to move out of public excluded session back into open session."</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>	
5.	Correspondence	
5.1	Resolution: <i>"The 2018 annual performance report of the Cobblestones Museum Trust is received."</i> Moved Mr M Gray / Seconded Mr W Regnault <u>Carried unanimously</u>	

6.	Documents for Approval under Trust Seal:	
6.1	Resolution: "The Board authorises the signing of the landlord's chattels schedule to be attached to the lease by Downer Utilities Alliance of 34 Bedford Avenue, Whanganui." Moved Mr D Montgomerie / Seconded Mr D Wilson	<u>Carried unanimously</u>
6.2	Resolution: "The Board authorises the signing of the lease of 64B Main Street to Keinzley Agvet under seal no.776." Moved Mr D Montgomerie / Seconded Mr D Wilson	<u>Carried unanimously</u>
6.3	Resolution: "The Board authorises the signing of the deed of variation of lease of 246 Main Street, Greytown to Nitram Enterprises under seal no. 777." Moved Mr D Montgomerie / Seconded Mr D Wilson	<u>Carried unanimously</u>
7.	Financial, Performance and Risk:	
7.1	Financial	
7.1.1	Resolution: "The Board receives the year to date spotlight financial report submitted by Rightway." Moved Mr D Wilson / Seconded Mr S Kempton	<u>Carried unanimously</u>
7.1.2	Resolution: "The schedule of payments made for the month of October having been reviewed, found acceptable and authorised by the Chairman is approved." Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr D Montgomerie / Seconded Mr W Regnault	<u>Carried unanimously</u>
7.2	Operating Performance	
7.2.1	Management report for October Resolution: "The October operating performance monitoring report is received." Moved Mr W Regnault / Seconded Mr D Wilson	<u>Carried unanimously</u>
7.3	Audit and Risk	
7.3.1	Nothing to report	
8.	General Business:	
8.1	None	
9.	Next Meetings:	
9.1	Resolution: "The Board confirms the next meeting will be (all held in the Trust Boardroom, 124 Main Street): a. The ordinary monthly meeting of the Board on Tuesday 18 th December, 4pm followed by Trust Christmas party. Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>

Meeting closed at 7.42pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the18.....of.....December.....2018

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Chairman