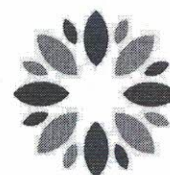


MINUTES

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Tuesday 18th December 2018
TIME 4.00pm



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

PRESENT: Mr S Kempton (Chairman), Mr W Regnault, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager), and Mrs H Perry

Apologies: Mr D Montgomerie, Mr M Gray

Meeting opened at 4.05pm by Mr S Kempton, Chairman.

1.	Conduct of Business:	Action:
1.1	Apologies for absence from Mr D Montgomerie and Mr M Gray	
1.2	Conflict of interest declared – none	
1.3	Standing Orders – none	
2.	Confirm Minutes:	
2.1	Resolution: <i>"The public and public excluded minutes of the Board meeting of 15 November 2018 are taken as read and confirmed to be a true and correct record."</i> Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u>	
2.2	General Manager reported back on action items and work programme progress.	
3.	Grants:	
3.1	Applications for community grant	
3.1.1	Resolution: <i>"The Board approves a grant of \$300 to Friends of Cobblestones Museum towards the cost of putting on the 2018 annual Christmas Carols Concert."</i> Moved Mr S Kempton / Seconded Mr D Wilson <u>Carried unanimously</u>	
3.1.2	Resolution: <i>"The Board confirms that Danielle Turton is eligible to apply for an individual education grant while on an athletic scholarship to a university in the USA."</i> Moved Mr S Kempton / Seconded Mr D Wilson <u>Carried unanimously</u>	
	Public Excluded (PE) Session 4.14pm Resolution: <i>"The Board agrees to move into public excluded session to consider items 4.1 & 4.2."</i> Moved Mr W Regnault / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>	
4.	Property	
4.1	Public Excluded	
4.2	Public Excluded	
	Into public session (5.42pm) Resolution: <i>"The Board agrees to move out of public excluded session back into open session."</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>	
5.	Correspondence	
5.1	Resolution: <i>"The performance report by the Greytown Music Group and correspondence from the Chairman of the Arbor House Trust is received."</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>	
6.	Documents for Approval under Trust Seal:	
6.1	Resolution: <i>"The Board authorises the signing of the Amplifon Lease for Suite 1B and 8 at 124 Main Street Greytown subject to two Trustees reviewing and signing."</i> Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u>	
7.	Financial, Performance and Risk:	

7.1	Financial	
7.1.1	Resolution: "The Board receives the year to date spotlight financial report submitted by Rightway." Moved Mr D Wilson / Seconded Mr S Kempton	<u>Carried unanimously</u>
7.1.2	Resolution: "The schedule of payments made for the month of November having been reviewed, found acceptable and authorised by the Chairman is approved." Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr W Regnault / Seconded Mr D Wilson	<u>Carried unanimously</u>
7.2	Operating Performance	
7.2.1	Management report for November Resolution: "The November operating performance monitoring report is received." Moved Mr S Kempton / Seconded Mr W Regnault	<u>Carried unanimously</u>
7.3	Audit and Risk	
7.3.1	Nothing to report	
8.	General Business:	
8.1	Resolution: "The Board adopts the Sports and Active Recreation Funding Strategy as presented and confirms its application with effect from 1 April 2019." Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
9.	Next Meetings:	
9.1	Resolution: "The next Board meeting will be ordinary meeting held in the Trust Boardroom at 5.30pm on Thursday 17 th January 2019." Moved Mr S Kempton / Seconded Mr W Regnault	<u>Carried unanimously</u>

Meeting closed at 6.20pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the17.....of.....January.....2019

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Chairman 