AGENDA

SUBJECT	**Trustee Board Meeting**
VENUE	**Trust Boardroom, 124 Main Street, Greytown**
DATE	**Thursday 20 June 2019**
TIME	**5.30pm**

1.	**Conduct of Business:**
1.1	Apologies for absence/lateness
1.2	Conflict of interest declarations in relation to items for discussion on the agenda
1.3	Deputation – Graeme Gray, Cobblestones Museum Trust
2.	**Minutes:**
2.1	Confirmation of minutes of the Board Meeting held on 16 May 2019
2.2	Update on action points and 2019/20 work programme progress
3.	**Grants:**
3.1	Accountability return process
4.	**Property:**
4.1	Tenancy management & maintenance update (PE) ***This item will be taken in public excluded session on the grounds under Paragraph 7.2 (a), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:*** ***• Protects the privacy of natural persons, including that of deceased natural persons;*** ***• Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and*** ***• Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.***
4.2	Sales, acquisitions & new developments update (PE) ***This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:*** ***• Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and*** ***• Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.***
5.	**Correspondence requiring review and/or response:**
	None
6.	**Documents for signature:**
6.1	Deed of Lease for Office 6, 124 Main Street (Sheep Plan Limited), Seal No.780 (PE) ***This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:*** ***• Enables the Trust to carry on, without prejudice or disadvantage, commercial activities.***
6.2	Deed of Renewal of Lease for Suite 1A, 124 Main Street (Helloworld), Seal No.781 (PE) ***This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:***

	• Enables the Trust to carry on, without prejudice or disadvantage, commercial activities.
7.	**Financial, Performance and Risk:**
7.1	***Financial***
7.1.1	Financial spotlight report as at 31 May
7.1.2	Approval of accounts for payment to be made 20 June
7.2	***Operating Performance***
7.2.1	Management report for May
7.3	***Audit & Risk***
7.3.1	Health & safety update
7.3.2	Audit update
8.	**General Business:**
8.1	2019 Trust election timetable
8.2	Adoption of draft strategic plan 2019-28
8.3	Cobblestones Museum Trust six monthly report (PE) ***This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:*** ***• Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and*** ***• Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.***
8.4	Greytown Sports & Leisure Society quarterly report (PE) ***This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:*** ***• Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and*** ***• Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.***
8.5	Opportunity for discussion of Simpson Grierson legal opinions on conflicts of interest and election issues (PE) ***This item will be taken in public excluded session on the grounds under Paragraph 7.2 (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:*** ***• Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.***
8.6	Adoption of draft long term financial strategy (PE) ***This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:*** ***• Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and*** ***• Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.***
8.7	Property strategy discussion paper (PE)

	This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: ***• Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and*** ***• Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.***
8.8	Opportunity for discussion following submission to SWDC re. sports hub proposal (PE) ***This item will be taken in public excluded session on the grounds under Paragraph 7.2 (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:*** ***• Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.***
9.	**Next Meetings:**
9.1	Thursday 4 July 2019, 5.30pm in the Boardroom, 124 Main Street, Greytown – Property Strategy workshop
9.2	Thursday 18 July 2019, 5.30pm in the Boardroom, 124 Main Street, Greytown – Monthly Board Meeting (including an opening social gathering with and deputation by Greytown Sports & Leisure Society)