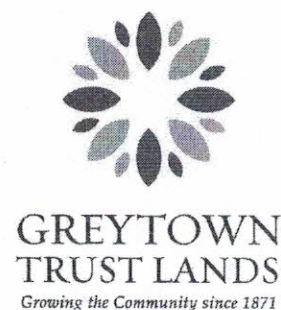


MINUTES

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Thursday 16th May 2019
TIME 5.30pm



PRESENT: Mr S Kempton (Chairman), Mr W Regnault, Mr M Gray, Mr D Montgomerie, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager) and Mrs H Perry

Meeting opened at 6.21pm by Mr S Kempton, Chairman.
 Start time ran late due to overrun of Health and Safety training workshop.

1.	Conduct of Business:
1.1	Apologies for absence or lateness – none
1.2	Conflict of interest declared – none
2.	Confirm Minutes
2.1	Resolution: <i>"The public and public excluded minutes of the Board meeting of 18 April 2019 are taken as read and confirmed to be a true and correct record."</i> Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u>
2.2	General Manager reported back on action items and work programme progress.
5.	Correspondence
5.	Resolution: <i>"The Board receives the correspondence from South Wairarapa District Council, Greytown School and Ann Rainford of the Greytown Community Board."</i> Moved Mrs C Rossiter-Stead / Seconded Mr D Montgomerie <u>Carried unanimously</u>
5.1	Resolution: <i>"The Board agrees to respond to Russell Hooper from South Wairarapa District Council that the Trust will not be submitting an application on the private plan change request relating to Orchards Retirement Village, Greytown."</i> Moved Mr D Montgomerie / Seconded Mr W Regnault <u>Carried unanimously</u>
5.2	Resolution: <i>"The Board agrees to send a letter to Mr Alister Plimmer, Greytown School Board, stating that we acknowledge the receipt of their letter, the content of which has been considered by Trustees, but in line with the statements made at the 16 April 2019 special general meeting our budget has been fixed for this year."</i> Moved Mr S Kempton / Seconded Mr D Montgomerie <u>Carried by majority</u>
6.	Documents for Approval under Trust Seal:
6.1	Resolution: <i>"The Board authorises the signing of the deed of renewal of lease for 11 Cole Street, Masterton leased by Lawson Avery Ltd."</i> Moved Mr D Montgomerie / Seconded Mr S Kempton <u>Carried unanimously</u>
7.	Financial, Performance and Risk:
7.1	Financial
7.1.1	Resolution: <i>"The Board receives the year to date spotlight financial report submitted by Rightway."</i> Moved Mr S Kempton / Seconded D Wilson <u>Carried unanimously</u>
7.1.2	Resolution: <i>"The schedule of payments made and to be made by 20th May having been reviewed, found acceptable and authorised by the Chairman is approved."</i> Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr D Montgomerie / Seconded Mr D Wilson <u>Carried unanimously</u>
7.2	Operating Performance
7.2.1	Management report for April Resolution: <i>"The April operating performance monitoring report is received."</i> Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u>

7.3	Audit and Risk
7.3.1	Resolution: <i>"The health and safety update report by the General Manager is received."</i> Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u>
7.3.2	Resolution: <i>"The audit update report submitted by the General Manager is received."</i> Moved Mr W Regnault / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>
9.	Next Meetings:
9.1	Resolution: <i>"It is confirmed next meetings are:</i> <ul style="list-style-type: none"> <i>An ordinary Board meeting to be held in the Boardroom at 5.30pm on Thursday 20 June 2019.</i> Moved Mr D Montgomerie / Seconded Mr W Regnault <u>Carried unanimously</u>
	Public Excluded (PE) Session 7.27pm Resolution: <i>"The Board agrees to move into public excluded session to consider items 3.1, 4.1, 4.2, 7.3.3 and 8.1."</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>
3.	Grants:
3.1	<u>Adoption of the Social, Cultural and Environmental Funding Strategy- PUBLIC EXCLUDED</u> <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (b)(ii) and f(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i> <ul style="list-style-type: none"> <i>Protects information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information;</i> <i>Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.</i>
4.	Property
4.1	<u>Tenancy management & maintenance update - PUBLIC EXCLUDED</u> <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (a), (b)(ii), f(i), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i> <ul style="list-style-type: none"> <i>Protects the privacy of natural persons, including that of deceased natural persons;</i> <i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and</i> <i>Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>
4.2	<u>Sales, acquisitions & new developments update - PUBLIC EXCLUDED</u> <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (b)(ii), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i> <ul style="list-style-type: none"> <i>Protects information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information;</i> <i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and</i> <i>Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>
7.	Financial, Performance and Risk:
7.3.3	<u>Insurance Renewal - PUBLIC EXCLUDED</u> <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i> <ul style="list-style-type: none"> <i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities.</i>
8.	General Business:
8.1	<u>Discussion of Greytown Bowling Club Proposal - PUBLIC EXCLUDED</u> <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (b)(ii), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i> <ul style="list-style-type: none"> <i>Protects information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information;</i> <i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and</i> <i>Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>

Into public session (9.13pm)

Resolution: *"The Board agrees to move back into public session to close the meeting."*

Moved Mr D Montgomerie / Seconded Mr S Kempton

Carried unanimously

Meeting closed at 9.13pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 20 of June 2019


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Chairman