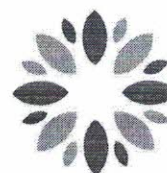


MINUTES

SUBJECT Trustee Board Meeting
VENUE Trust's Boardroom, 124 Main Street, Greytown
DATE Thursday 20th June 2019
TIME 5.30pm



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

PRESENT: Mr S Kempton (Chairman), Mr W Regnault, Mr M Gray, Mrs C Rossiter-Stead, Mr D Wilson, Mr K Murphy (General Manager) and Mrs H Perry

APOLOGIES: Mr D Montgomerie

GUEST: Mr Graeme Gray, Cobblestones Museum Trust (left meeting at 6.10pm)

Meeting opened at 5.30pm by Mr S Kempton, Chairman.

1.	Conduct of Business:
1.1	Apologies for absence from Mr D Montgomerie.
1.2	Conflict of interest declared – none
1.3	Deputation – Mr Graeme Gray, Cobblestones Museum Trust
	Waiving of standing order 14.1 Resolution: <i>"The Board agrees to set aside standing order 14.1 to allow extended time for Cobblestones Museum Trust to present its six monthly report."</i> Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u>
	Mr Gray left the meeting at 6.10pm at which time a refreshment break was held.
	Public Excluded (PE) Session 6.31pm Resolution: <i>"The Board agrees to move into public excluded session to consider items 8.3, 8.4, 8.5, 8.6, 8.7 and 8.8."</i> Moved Mr W Regnault / Seconded Mr D Wilson <u>Carried unanimously</u>
8.	General Business:
8.3	Cobblestones Museum Trust six monthly report - PUBLIC EXCLUDED <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i> <ul style="list-style-type: none"> • Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and • Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.
8.5	Opportunity for discussion of Simpson Grierson legal opinions on conflicts of interest and election issues - PUBLIC EXCLUDED <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i> <ul style="list-style-type: none"> • Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.
8.4	Greytown Sports & Leisure Society quarterly report - PUBLIC EXCLUDED <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i> <ul style="list-style-type: none"> • Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and • Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.
8.6	Adoption of draft long term financial strategy - PUBLIC EXCLUDED - DEFERRED <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i> <ul style="list-style-type: none"> • Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and • Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.

8.7	Property strategy discussion paper - <u>PUBLIC EXCLUDED</u> - DEFERRED <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i> <ul style="list-style-type: none"> • Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and • Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.
8.8	Opportunity for discussion following submission to SWDC re Sports Hub Proposal - <u>PUBLIC EXCLUDED</u> This item was taken off the agenda due to conflicts of interest.
	Into public session (8.37pm) Resolution: <i>"The Board agrees to move back into public session."</i> Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u>
2.	Confirm Minutes
2.1	Resolution: <i>"The public and public excluded minutes of the Board meeting of 16 May 2019 are taken as read and confirmed to be a true and correct record."</i> Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u>
2.2	General Manager reported back on action items and work programme progress.
3.	Grants:
3.1	Resolution: <i>"The Board agrees:</i> <i>a. GM will supply accountability returns at each grant round at which the decision will be made regarding accountability returns to be requested.</i> <i>b. The format of the return is appropriate."</i> Moved Mr D Wilson / Seconded Mr W Regnault <u>Carried unanimously</u>
5.	Correspondence
5.	None
7.	Financial, Performance and Risk:
7.1	Financial
7.1.1	Resolution: <i>"The Board receives the year to date spotlight financial report submitted by Rightway."</i> Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u>
7.1.2	Resolution: <i>"The schedule of payments made for the month of June having been reviewed, found acceptable and authorised by the Chairman is approved."</i> Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u>
7.2	Operating Performance
7.2.1	Management report for May Resolution: <i>"The May operating performance monitoring report is received."</i> Moved Mr D Wilson / Seconded Mr M Gray <u>Carried unanimously</u>
7.3	Audit and Risk
7.3.1	Resolution: <i>"The health and safety update report by the General Manager is received."</i> Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u>
7.3.2	Resolution: <i>"The audit update report submitted by the General Manager is received."</i> Moved Mr D Wilson / Seconded Mr W Regnault <u>Carried unanimously</u> Resolution: <i>"The Board accepts the recommendation of the Audit & Risk Committee that the final audited version of the performance report, when received from Moore Stephens, can be signed on behalf of the Trust by the Chairman and Deputy Chairman."</i> Moved Mr D Wilson / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>
8.1	Trust Election timetable Resolution: <i>"The report submitted by the General Manager is received."</i> Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u>
8.2	Strategic Plan Resolution: <i>"The Board agrees to defer adoption of the draft strategic plan until the Long Term</i>

	Financial Strategy and Property Strategy have been confirmed.” Moved Mr S Kempton / Seconded Mr D Wilson	<u>Carried unanimously</u>
9.	Next Meetings:	
9.1	Resolution: “It is confirmed next meetings are: <ul style="list-style-type: none"> • A property strategy workshop to be held in the Boardroom, 124 Main Street at 5.30pm on Wednesday 3 July 2019. • An ordinary Board meeting to be held in the Boardroom at 5.30pm on Thursday 18 July 2019.” Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead	<u>Carried unanimously</u>
	Public Excluded (PE) Session 9.30pm Resolution: “The Board agrees to move into public excluded session to consider items 4.1, 4.2, 6.1, 6.2.” Moved Mr W Regnault / Seconded Mr S Kempton	<u>Carried unanimously</u>
4.	Property	
4.1	Tenancy management & maintenance update - PUBLIC EXCLUDED This item will be taken in public excluded session on the grounds under Paragraph 7.2 (a), (b)(ii), f(i), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: <ul style="list-style-type: none"> • Protects the privacy of natural persons, including that of deceased natural persons; • Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and • Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations. 	
4.2	Sales, acquisitions & new developments update - PUBLIC EXCLUDED This item will be taken in public excluded session on the grounds under Paragraph 7.2 (b)(ii), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: <ul style="list-style-type: none"> • Protects information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information; • Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and • Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations. 	
6.	Documents for Approval under Trust Seal:	
6.1	Deed of Lease for Office 6, 124 Main Street (Sheep Plan Limited), Seal No.780 - PUBLIC EXCLUDED This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: <ul style="list-style-type: none"> • Enables the Trust to carry on, without prejudice or disadvantage, commercial activities. 	
6.2	Deed of Renewal of Lease for Suite 1A, 124 Main Street (Helloworld), Seal No.781 - PUBLIC EXCLUDED This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: <ul style="list-style-type: none"> • Enables the Trust to carry on, without prejudice or disadvantage, commercial activities. 	

Into public session (10.47pm)

Resolution: “The Board agrees to move back into public session to close the meeting and agrees to defer agenda items 8.6 and 8.7 due to time constraints and remove from the agenda 8.8 due to conflicts of interest.”

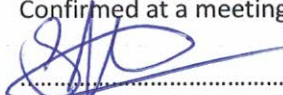
Moved Mr S Kempton / Seconded Mr W Regnault

Carried unanimously

Meeting closed at 10.47pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 18 of July 2019


Chairman