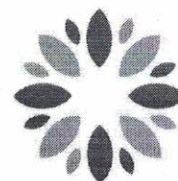


# MINUTES

**SUBJECT** Trustee Board Meeting  
**VENUE** Trust Boardroom, 124 Main Street, Greytown  
**DATE** Thursday 15<sup>th</sup> August 2019  
**TIME** 5.30pm



**GREYTOWN  
TRUST LANDS**  
 Growing the Community since 1871

**PRESENT:** Mr W Regnault (Deputy Chairman), Mr D Montgomerie, Mrs C Rossiter-Stead, Mr K Murphy (General Manager) and Mrs H Perry

**APOLOGIES:** Mr S Kempton (Chairman), Mr M Gray, Mr D Wilson

**GUESTS:** Jackie Gray (EO) and Gary Hewson (board member), Greytown Sport & Leisure Society

Meeting opened at 5.40pm by Mr W Regnault, Deputy Chairman, in the Chair.

1.	<b>Conduct of Business:</b>
1.1	Apologies for absence from Mr S Kempton, Mr M Gray and Mr D Wilson
1.2	Conflict of interest declared – none
1.3	Deputation by Jackie Gray and Gary Hewson from Greytown Sport & Leisure Society
	Waiving of standing order 14.1 <b>Resolution:</b> <i>"The Board agrees to set aside standing order 14.1 to allow extended time for Greytown Sport &amp; Leisure Society to make a presentation to the Board."</i> Moved Mr W Regnault / Seconded Mr D Montgomerie <span style="float: right;"><u>Carried unanimously</u></span>
	Jackie Gray and Gary Hewson left the meeting at 6.02pm
1.4	<b>Resolution:</b> <i>"The Board approves the amendments to the wording of standing orders 17.7 and 17.8, as submitted by the General Manager in report 1.4."</i> Moved Mr D Montgomerie / Seconded Mrs C Rossiter-Stead <span style="float: right;"><u>Carried unanimously</u></span>
2.	<b>Confirm Minutes</b>
2.1	<b>Resolution:</b> <i>"The public and public excluded minutes of the Board meeting of 18 July 2019 are taken as read and confirmed to be a true and correct record."</i> Moved Mrs C Rossiter-Stead / Seconded Mr W Regnault <span style="float: right;"><u>Carried unanimously</u></span>
2.2	<b>Resolution:</b> <i>"The Board receives the action point and work programme updates."</i> Moved Mr W Regnault / Seconded Mr D Montgomerie <span style="float: right;"><u>Carried unanimously</u></span>
3.	<b>Grants:</b>
3.1	None
4.	<b>Correspondence</b>
4.1	<b>Resolution:</b> <i>"The Board receives the correspondence from Rod Lingard, The Olive Press."</i> Moved Mr W Regnault / Seconded Mr D Montgomerie <span style="float: right;"><u>Carried unanimously</u></span>
5.	<b>Financial, Performance and Risk:</b>
5.1	<b>Financial</b>
5.1.1	<b>Resolution:</b> <i>"The Board receives the year to date spotlight financial report submitted by Rightway."</i> Moved Mrs C Rossiter-Stead / Seconded Mr D Montgomerie <span style="float: right;"><u>Carried unanimously</u></span>
5.1.2	<b>Resolution:</b> <i>"The schedule of payments made for the month of August is approved subject to being found acceptable on review and after being authorised by the Chairman."</i> <b>Note:</b> Copy of Payment Schedules attached to signed off minutes on file. Moved Mr W Regnault / Seconded Mr D Montgomerie <span style="float: right;"><u>Carried unanimously</u></span>



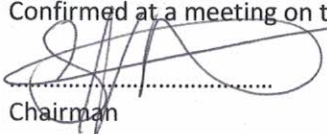
5.2	<b>Operating Performance</b>
5.2.1	<b>Resolution:</b> <i>"The July operating performance monitoring report is received."</i> Moved Mr W Regnault / Seconded Mrs Rossiter-Stead <span style="float: right;"><u>Carried unanimously</u></span>
5.3	<b>Audit and Risk</b>
5.3.1	<b>Resolution:</b> <i>"The health and safety update report by the General Manager is received."</i> Moved Mr D Montgomerie / Seconded Mr C Rossiter-Stead <span style="float: right;"><u>Carried unanimously</u></span>
5.3.2	<b>Resolution:</b> <i>"The audit update report submitted by the General Manager is received."</i> Moved Mr W Regnault / Seconded Mr D Montgomerie <span style="float: right;"><u>Carried unanimously</u></span> <b>Resolution:</b> <i>"The Board approves the response to the 2019 audit management report, drafted by the General Manager and recommended by the Audit &amp; Risk Committee, for release to the auditors."</i> Moved Mr W Regnault / Seconded Mrs C Rossiter-Stead <span style="float: right;"><u>Carried unanimously</u></span>
6.	<b>Next Meetings:</b>
6.1	<b>Resolution:</b> <i>"It is confirmed the next meeting will be an ordinary Board meeting to be held in the Boardroom at 5.30pm on Thursday 19 September 2019."</i> Moved Mr D Montgomerie / Seconded Mr W Regnault <span style="float: right;"><u>Carried unanimously</u></span>
	Public Excluded (PE) Session 6.58pm <b>Resolution:</b> <i>"The Board agrees to move into public excluded session to consider items 7.1, 7.2, 7.3, 7.4, 9.1, 9.2, and 9.3."</i> Moved Mr W Regnault / Seconded Mr D Montgomerie <span style="float: right;"><u>Carried unanimously</u></span>
7.	<b>Property</b>
7.1	<b>Tenancy management &amp; maintenance update (PE)</b> <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (a), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:  Protects the privacy of natural persons, including that of deceased natural persons;  Enables the Trust to carry on, without prejudice or disadvantage, commercial activities;  Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>
7.2	<b>Sales, acquisitions &amp; new developments update (PE)</b> <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:  Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and  Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>
7.3	<b>Costs analysis for 246 Main Street and 170 East Street developments (PE)</b> <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:  Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.</i>
7.4	<b>Hypothetical property investment example (PE)</b> <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:  Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty.</i>
8.	<b>Documents for Approval under Trust Seal:</b>
8.1	None
9.	<b>General Business:</b>
9.1	<b>Discussion re. Greytown Sports &amp; Leisure Society deputation (PE)</b> <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (b)(ii), (f)(i) and (h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:  Protects information where making the information available would be likely unreasonably to prejudice the commercial position of the person(s) who supplied or is the subject of the information;  Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty;  Enables the Trust to carry on, without prejudice or disadvantage, commercial activities.</i>
9.2	<b>SWDC submission response meeting (PE)</b> <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (f)(i) and (h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:  Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or</i>

	<i>employees of the Trust in the course of their duty; Enables the Trust to carry on, without prejudice or disadvantage, commercial activities.</i>
9.3	<p><b>Motions submitted by Wayne Regnault, Deputy Chairman (PE)</b></p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (f)(i) and (h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty;</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities.</i></p>
	<p>Into public session (8.49pm)</p> <p><b>Resolution:</b> <i>"The Board agrees to move back into public session to close the meeting."</i></p> <p>Moved Mr C Rossiter-Stead / Seconded Mr D Montgomerie <span style="float: right;"><u>Carried unanimously</u></span></p>

Meeting closed at 8.49pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 20 of September 2019

  
Chairman