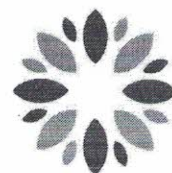


MINUTES



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

SUBJECT Trustee Board Meeting
VENUE Trust Boardroom, 124 Main Street, Greytown
DATE Thursday 20th September 2019
TIME 5.30pm

PRESENT: Mr Sid Kempton (Chair), Mr W Regnault (Deputy Chairman), Mr M Gray, Mr D Montgomerie, Mrs C Rossiter-Stead, Mr D Wilson, and Mrs H Perry (Administration)
GUESTS: Phil Holden and Matt Bell (Trustees elect)

Meeting opened at 5.30pm by Mr S Kempton, Chairman.

1.	Conduct of Business:												
1.1	Apologies for absence – none												
1.2	Conflict of interest declared – Mr D Montgomerie for item 3.1 Outward Bound grant application												
1.3	Approval of attendance of Phil Holden and Matt Bell (Trustees elect) Application of standing order 15.2 Resolution: <i>“The Board agrees to allow Phil Holden and Matt Bell, future Trustees awaiting election confirmation, to be present for the duration of the Board meeting but not to take part in discussion of any items, either in public or public excluded session.”</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>												
2.	Confirm Minutes												
2.1	Resolution: <i>“The public and public excluded minutes of the Board meeting of 15 August 2019 are taken as read and confirmed to be a true and correct record.”</i> Moved Mr D Montgomerie / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>												
2.2	Resolution: <i>“The Board receives the action point and work programme updates.”</i> Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u>												
3.	Grants:												
3.	Resolution: <i>“The Board receives the schedule of applications submitted to the September community grant funding round and the application by Outward Bound for funding from the Education personal development grant allocation.”</i> Moved Mr W Regnault / Seconded Mrs C Rossiter-Stead (Mr D Montgomerie abstained from voting due to conflict related to Outward Bound) <u>Carried by majority</u>												
3.1	Resolution: <i>“The Board approves the release of the full amount of \$2,000 from the Education personal development allocation to Outward Bound to fund the attendance of Grace Hancox and Aaliyah Keys at the Korowai 2019 school course being held in September and October.”</i> Moved Mr W Regnault / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>												
3.2	Resolution: <i>“The Board approves grants for the following sums from the September community funding allocation to the applicants listed below:</i> <table style="margin-left: 40px; border: none;"> <tr> <td>\$280</td> <td>Sarah Saunders</td> </tr> <tr> <td>\$400</td> <td>Greytown Music Group</td> </tr> <tr> <td>\$600</td> <td>Greytown Heritage Group</td> </tr> <tr> <td>\$1,300</td> <td>Greytown Little Theatre Society</td> </tr> <tr> <td>\$1,450</td> <td>Greytown Community (x12 participants to attend Red Cross psychological first aid course)</td> </tr> <tr> <td>\$1,000</td> <td>Royal NZ Foundation of the Blind</td> </tr> </table> <i>The remainder of the unspent funds of \$7,470 will be available for the March 2020 funding round.”</i> Moved Mr D Montgomerie / Seconded Mr D Wilson <u>Carried unanimously</u>	\$280	Sarah Saunders	\$400	Greytown Music Group	\$600	Greytown Heritage Group	\$1,300	Greytown Little Theatre Society	\$1,450	Greytown Community (x12 participants to attend Red Cross psychological first aid course)	\$1,000	Royal NZ Foundation of the Blind
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\$1,000	Royal NZ Foundation of the Blind												
4.	Correspondence												
4.1	Resolution: <i>“The Board receives the correspondence from Rod Lingard, The Olive Press.”</i> Moved Mr D Montgomerie / Seconded Mr M Gray <u>Carried unanimously</u>												

5.	Financial, Performance and Risk:
5.1	Financial
5.1.1	Resolution: "The Board receives the year to date spotlight financial report submitted by Rightway." Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>
5.1.2	Resolution: "The schedule of payments made for the month of September is approved subject to being found acceptable on review and after being authorised by the Chairman." Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr D Montgomerie / Seconded Mr W Regnault <u>Carried unanimously</u>
5.2	Operating Performance
5.2.1	To be incorporated with September report for October's Board meeting
5.3	Audit and Risk
5.3.1	Resolution: "The health and safety update report by the General Manager is received." Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u>
6.	Next Meetings:
6.1	Resolution: "It is confirmed the next meeting will be an ordinary Board meeting to be held in the Boardroom at 5.30pm on Thursday 24 October 2019." Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>
	Public Excluded (PE) Session 7.16pm Resolution: "The Board agrees to move into public excluded session to consider items 7.1, 7.2, 9.1." Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>
7.	Property
7.1	Tenancy management & maintenance update (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (a), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Protects the privacy of natural persons, including that of deceased natural persons; Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>
7.2	Sales, acquisitions & new developments update (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>
8.	Documents for Approval under Trust Seal:
8.1	None
9.	General Business:
9.1	Motion submitted by Wayne Regnault, Deputy Chairman (PE) - deferred from 15 August meeting <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (f)(i) and (h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Trust in the course of their duty; Enables the Trust to carry on, without prejudice or disadvantage, commercial activities.</i>
	Into public session (7.48pm) Resolution: "The Board agrees to move back into public session to close the meeting." Moved Mr S Kempton / Seconded Mr M Gray <u>Carried unanimously</u>

Mr S Kempton thanked retiring Trustees Mr Mike Gray (12 years) and Mr David Montgomerie (6 years) for their contributions over their term/s on the Board and wished them both well.

Meeting closed at 7.48pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 24 of October 2019

 Chairman