



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

COMMUNITY GRANT APPLICATION 2020

P. O. Box 16, Greytown 5742

admin@greytowntrustlands.org.nz

124 Main Street, Greytown

06 304 9071

FULL NAME AND ADDRESS OF APPLICANT

CONTACT PERSON: _____

PHONE: _____ EMAIL: _____

BANK ACCOUNT NAME & NUMBER: _____

PROJECT DETAILS:

PURPOSE FOR WHICH GRANT IS SOUGHT: _____

COST OF PROJECT: (provide full details) _____

HOW MUCH IS BEING SOUGHT FROM THE TRUST: _____

WHAT ARE YOU CONTRIBUTING FROM YOUR OWN SOURCES: _____

WHEN IS THIS PROJECT OR EVENT GOING TO COMMENCE: _____

ARE YOU ABLE TO FUND THIS PROJECT IF NO GRANT IS AWARDED BY THIS TRUST
OR GRANT GIVEN IS LESS THAN REQUESTED:

YES / NO

ARE YOU OR YOUR ORGANISATION REGISTERED FOR GST:

YES / NO

HAS ADDITIONAL FUNDING BEEN SOUGHT FROM OTHERS: (If so, provide details of funding)

FOR ORGANISATIONS; IS THIS GRANT BEING APPLIED TO THE CLUB'S / ORGANISATION'S BENEFIT OR INDIVIDUAL MEMBERS: YES (Club) / NO (individual)

IF GRANT RELATES TO A WAIRARAPA WIDE EVENT OR ORGANISATION WHAT NUMBER OF PARTICIPANTS ARE FROM THE GREYTOWN ELECTORAL DISTRICT: _____

HAVE YOU APPLIED TO THIS TRUST BEFORE: YES / NO
IF YES, WHEN, FOR WHAT PURPOSE AND FOR HOW MUCH: _____

OTHER SUPPORTING INFORMATION: (Provide any further comments which you consider the Trust should be made aware of in considering your application)

If awarded a grant I agree to comply with the attached outlined conditions.

Signature of Applicant _____
(or authorised officer)

Date _____

PRIVACY ACT

1. The information collected in this application is for the purpose of determining those persons/organisations to whom the benefit of a grant may be awarded.
2. The information is intended for the Greytown District Trust Land Trustees.
3. The information will in all other respects be kept confidential and not disclosed to any other party without the consent of the applicant.
4. Applicants may review or amend information supplied, on request, to the General Manager of the Trust.

CONDITIONS OF COMMUNITY GRANTS

CLOSING DATES

- **March** – Closing Date: 28th February 2020 for consideration mid March and payments made by 31st March 2020.

Residential Eligibility:

- Individual applicants must reside within the Greytown District which covers the area bounded by the Tararua foothills and the Tauherenikau, Waiohine and Ruamahanga rivers.
- Community organisations such as Charitable Trusts & Incorporated Societies must be able to demonstrate they currently operate, or will deliver a benefit to residents, within the Greytown District.

Application Forms:

- Applications will be accepted either in electronic or hard copy form.
- A separate application must be made for each project or event.

Annual Grant:

- All applications are considered by the Greytown District Trust Lands Trustees and awarded at their discretion and on the merits of each project for the greater wellbeing of the Greytown community.
- There is no maximum amount for any one grant however the Trust's resources are limited and funding support is not guaranteed on an ongoing basis.
- Applicants will need to re-apply each year for consideration of funding to continue.
- There is a 12 month time limit for uplifting the funds from the date of notification of approval.
- After 12 months if funds have not been uplifted the grant will be rescinded and a new application must be completed and submitted for consideration.

Supporting Material:

- A detailed summary of the proposed project.
- Applicants seeking funding in excess of \$5,000 must supply two written quotes for their project.
- Organisations are required to provide copies of their most recent annual report and financial statements that have either been audited or reviewed by a suitably qualified person. A copy of the current bank account balances at date of application.
- All first time applications must be accompanied by an encoded bank deposit slip or bank verification.
- First time community applications must also include a copy of their Trust Deed, Deed of Constitution for Incorporated Societies, Charities Commission registration certificate and proof of charitable trust status or Incorporation.
- At the completion of the project or event, applicants are required to send to the Trust a letter reporting on the result of the project or event.

Payments:

- Successful applicants will be advised when payment is to be made.
- Grants will be paid directly into the applicants designated bank account.
- Applicants must acknowledge receipt of the funds for audit purposes.
- Where applicants are GST registered funding will only be given for the GST exclusive amount.
- The Trust may request receipted accounts as evidence of payment in advance of release of this grant.

CHECK LIST: HAVE YOU

- Checked your eligibility for this grant?
- Completed every section?
- Provided full contact details?
- Provided full details of your project?
- Provided a copy of the meeting minute resolutions authorizing the funding application for organisations (if required)
- Checked the bank account details are correct?
- Enclosed an encoded bank deposit slip or bank account verification details? (first time)
- Confirmed your charitable trust, incorporated society status and supplied supporting documentation? (first time)
- Enclosed two written quotes for projects over \$5,000?
- Supplied supplementary information in support of the application?
- Signed the application form agreeing to the conditions?

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PLEASE RETAIN THIS SHEET FOR YOUR FUTURE REFERENCE