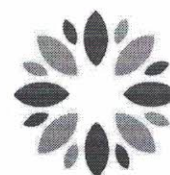


MINUTES

SUBJECT Trustee Board Meeting
VENUE Trust Boardroom, 124 Main Street, Greytown
DATE Thursday 19th December 2019
TIME 4pm



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

PRESENT: Mr S Kempton (Chair), Mr W Regnault (Deputy Chairman), Mrs C Rossiter-Stead, Mr D Wilson, Mr M Bell, Mr P Holden, Mr K Murphy (General Manager), and Mrs H Perry (Administration)

Meeting opened at 4pm by Mr S Kempton, in the Chair.

1.	Conduct of Business:
1.1	Apologies for lateness – Mr P Holden (arrived 4.13pm)
1.2	Conflict of interest declared – Mrs C Rossiter-Stead for item 3.2.
2.	Confirm Minutes
2.1	Resolution: <i>“The public and public excluded minutes of the Board meeting of 21 November 2019 are taken as read and confirmed to be a true and correct record.”</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>
2.2	Resolution: <i>“The Board receives the action point and work programme updates.”</i> Moved Mr W Regnault / Seconded Mr M Bell <u>Carried unanimously</u>
3.	Grants:
3.1	Resolution: <i>“The Board retrospectively approves the payment of \$729 to Greytown Primary School, representing two education hardship grants.”</i> Moved Mrs C Rossiter-Stead / Seconded Mr S Kempton <u>Carried unanimously</u>
3.2	Resolution: <i>“The Board defers a decision on a community education grant of \$1,000 in support of the continuation of the Me, You and IT Too initiative sponsored by Kuranui College. Further clarification around what the money will be used for will be sought.”</i> Moved Mr M Bell / Seconded Mr S Kempton <u>Carried unanimously</u> (Mrs C Rossiter-Stead declared a conflict and did not vote)
4.	Correspondence
4.1	None
5.	Financial, Performance and Risk:
5.1	Financial
5.1.1	Resolution: <i>“The Board receives the year to date spotlight financial report submitted by Rightway.”</i> Moved Mrs C Rossiter-Stead / Seconded Mr D Wilson <u>Carried unanimously</u>
5.1.2	Resolution: <i>“The schedule of payments made for the month of November is approved having been found acceptable on review and after being authorised by the Chairman.”</i> Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr M Bell / Seconded Mr P Holden <u>Carried unanimously</u>
5.2	Operating Performance
5.2.1	Resolution: <i>“The operating performance monitoring report for November by the General Manager is received.”</i> Moved Mr M Bell / Seconded Mr P Holden <u>Carried unanimously</u>
5.3	Audit and Risk
5.3.1	Resolution: <i>“The health and safety update report by the General Manager is received.”</i> Moved Mr S Kempton / Seconded Mr P Holden <u>Carried unanimously</u>

6.	Next Meetings:
6.1	<p>Resolution: "It is confirmed the next meeting will be an ordinary Board meeting to be held in the Boardroom at 5.30pm on Thursday 23 January 2020."</p> <p>Moved Mr W Regnault / Seconded Mr D Wilson <u>Carried unanimously</u></p> <p>Mr S Kempton put in his apologies for this meeting.</p>
	<p>Into public excluded session (4.37pm)</p> <p>Resolution: "The Board agrees to move into public excluded session to consider items 7.1, 7.2, 8.2 and 9.1."</p> <p>Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u></p>
7.	Property
7.1	<p>Tenancy management & maintenance update (PE)</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (a), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Protects the privacy of natural persons, including that of deceased natural persons;</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities;</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i></p>
7.2	<p>Sales, acquisitions & new developments update (PE)</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i></p>
8.	Documents for Approval under Trust Seal:
	<p><i>This item will be taken in public excluded session on the grounds under Paragraph 7(h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities.</i></p>
9.	General Business:
9.1	<p>(Provisional) Follow up to 10 December Trustee property workshop</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7(h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities.</i></p>
	<p>Into public session (5.38pm)</p> <p>Resolution: "The Board agrees to move back into public session."</p> <p>Moved Mr S Kempton / Seconded Mr D Wilson <u>Carried unanimously</u></p>

Meeting closed at 5.38pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 23rd of Jan 2020

 Chairman (Deputy)