

AGENDA

SUBJECT Trustee Board Meeting
VENUE Trust Boardroom, 124 Main Street, Greytown
DATE Thursday 20 February 2020
TIME 5.30pm



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

1.	Conduct of Business
1.1	Apologies for absence/lateness
1.2	Conflict of interest declarations in relation to items for discussion on the agenda
2.	Minutes:
2.1	Confirmation of minutes of the Board Meeting held on 23 January 2020
2.2	Update on action points and 2019/20 work programme progress
3.	Grants:
3.1	NONE
4.	Correspondence requiring review and/or response:
4.1	See item 9.1
5.	Financial, Performance and Risk:
5.1	<i>Financial</i>
5.1.1	Financial spotlight report as at 31 January
5.1.2	Approval of accounts for payment made 20 January
5.2	<i>Operating Performance</i>
5.2	Management report for January
5.3	<i>Audit & Risk</i>
5.3	Health & safety update
6.	Next Meetings:
6.1	Thursday 19 March 2020, 5.30 pm in the Boardroom, 124 Main Street, Greytown – Monthly Board Meeting
	PUBLIC EXCLUDED
7.	Property:
7.1	<p>Tenancy management & maintenance update</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(a), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Protects the privacy of natural persons, including that of deceased natural persons;</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities;</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i></p>
7.2	<p>Sales, acquisitions & new developments update</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (i) of the Local Government Official Information and Meetings Act 1987 that withholding the</i></p>

	<p><i>information, where applicable:</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i></p>
8.	Legal Documents for signature:
8.1	<p>Revised lease document for 64 Main Street, Greytown (Bayleys)</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities.</i></p>
9.	General Business:
9.1	<p>Correspondence requiring review and/or response:</p> <p>a) request for information from the liquidator of Arbor House Trust</p> <p>b) letter from Greytown RFC re. rent subsidy</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty.</i></p>
9.2	<p>Provisional draft 2020/21 budget for approval</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty.</i></p>
9.3	<p>Discussion re. 2020/21 work programme</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty.</i></p>
9.4	<p>Presentation to/discussion with SWDC representatives re. Trust's position</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty.</i></p>