



MINUTES

SUBJECT	Trustee Board Meeting
VENUE	Trust Boardroom, 124 Main Street, Greytown
DATE	Thursday 23 rd January 2020
TIME	5.30pm

PRESENT: Mr W Regnault (Deputy Chairman), Mr D Wilson, Mr M Bell, Mr P Holden, Mr K Murphy (General Manager), and Mrs H Perry (Administration)

APOLOGIES: Mr S Kempton (Chair), Mrs C Rossiter-Stead

Meeting opened at 5.30pm by Mr W Regnault, in the Chair.

1.	Conduct of Business:
1.1	Apologies for lateness – Mr P Holden (arrived 5.33pm)
1.2	Conflict of interest declared – none
2.	Confirm Minutes
2.1	Resolution: <i>“The public and public excluded minutes of the Board meeting of 19 December 2019 are taken as read and confirmed to be a true and correct record.”</i> Moved Mr D Wilson / Seconded Mr M Bell <u>Carried unanimously</u>
2.2	Resolution: <i>“The Board receives the action point and work programme updates.”</i> Moved Mr D Wilson / Seconded Mr P Holden <u>Carried unanimously</u>
3.	Grants:
3.1	None
4.	Correspondence
4.1	None
5.	Financial, Performance and Risk:
5.1	Financial
5.1.1	Resolution: <i>“The year to date financial spotlight report submitted by Rightway is received.”</i> Moved Mr W Regnault / Seconded Mr D Wilson <u>Carried unanimously</u>
5.1.2	Resolution: <i>“The schedule of payments made for the month of January is approved having been found acceptable on review and after being authorised by the Chairman.”</i> Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr P Holden / Seconded Mr D Wilson <u>Carried unanimously</u>
5.2	Operating Performance
5.2.1	Resolution: <i>“The operating performance monitoring report for December submitted by the General Manager is received.”</i> Moved Mr D Wilson / Seconded Mr M Bell <u>Carried unanimously</u>
5.3	Audit and Risk
5.3.1	Resolution: <i>“The health and safety update report by the General Manager is received.”</i> Moved Mr W Regnault / Seconded Mr P Holden <u>Carried unanimously</u>
6.	Next Meetings:
6.1	Resolution: <i>“It is confirmed the next meeting will be an ordinary meeting of the Board to be held in the Boardroom at 5.30pm on Thursday 20 February 2020.”</i> Moved Mr W Regnault / Seconded Mr D Wilson <u>Carried unanimously</u>
	Into public excluded session (6.05pm) Resolution: <i>“The Board agrees to move into public excluded session to consider items 7.1, 7.2, and 9.1.”</i>

	Moved Mr W Regnault / Seconded Mr D Wilson	<u>Carried unanimously</u>
7.	Property	
7.1	Tenancy management & maintenance update (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (a), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Protects the privacy of natural persons, including that of deceased natural persons; Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>	
7.2	Sales, acquisitions & new developments update (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; and Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>	
8.	Documents for Approval under Trust Seal:	
	None	
9.	General Business:	
9.1	Greytown Sports & Leisure Society December quarterly report <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty.</i>	
	Into public session (6.46pm) Resolution: "The Board agrees to move back into public session to close the meeting." Moved Mr W Regnault / Seconded Mr D Wilson	<u>Carried unanimously</u>

Meeting closed at 6.46pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the ...20...of...February...2020

 Chairman