

## Operating performance report

Monthly performance target	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	Notes
<b>Democratic process</b>								
Board meetings notified monthly	😊	😊	😊	😊	😊	😊	😊	
Agendas and non-PE reports on website 3 working days prior to Board meeting	😊	😊	😊	😊	😊	😊	😊	
Approved non-PE minutes of Board meetings on website by end of following month	😊	😊	😊	😊	😊	😊	😊	
<b>Financial stewardship</b>								
No breach of borrowing limit approved by Minister of Finance	😊	😊	😊	😊	😊	😊	😊	
Variation in accumulated net profit against net profit budget to date no greater than -5%	😊	😊	😊	😊	😊	😊	X	Budget not confirmed
Variation in accumulated gross revenue against revenue budget to date no greater than -10%	😊	😊	😊	😊	😊	😊	X	Ditto
Variation in accumulated gross spend against expenditure budget to date less than +10%	😊	😊	😊	😊	😊	😊	X	Ditto
<b>Distribution of funds to the community</b>								
Grants only awarded to Greytown residents or organisations serving Greytown	X	😊	😊	X	X	😊	X	
All applications acknowledged within 2 working days of receipt	X	😊	😊	X	X	😊	X	
All applicants notified within 2 working days of decision	X	😊	😊	X	X	😊	X	
<b>Tenancy management</b>								
No vacated premises vacant for > 4 months	😊	😊	😊	😊	😊	😊	😊	Exc 124 Main St office space
No unplanned individual tenant arrears outstanding for > 3 months	😞	😞	😞	😞	😞	😞	😞	Olive Press, Downer
Total accumulated arrears > 3 months old < 3% of current month's rent and outgoings demanded	😞	😞	😞	😞	😞	😞	😊	
<b>Property maintenance</b>								
All properties have current minimum Category B seismic risk rating	😞	😞	😞	😞	😞	😞	😞	124 Main Street assessed as category C
All repair & maintenance issues raised by tenants are responded to within 2 working days	😊	😊	X	X	😊	😊	😊	
All approved repairs & maintenance completed within 25 days of issue being raised	😞	😞	😞	😞	😞	😞	😞	172 East St doors

😊 achieved

😞 not achieved

😊 partially achieved

X nothing to report on, not measured