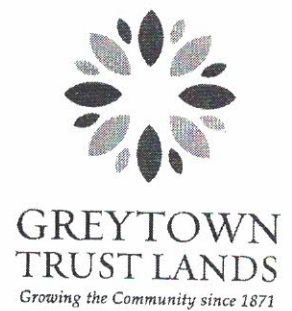


MINUTES

SUBJECT Trustee Board Meeting
VENUE Trust Boardroom, 124 Main Street, Greytown
DATE Thursday 18th June 2020
TIME 5.30pm



PRESENT: Mr S Kempton (Chair), Mr W Regnault (Deputy Chairman), Mr D Wilson, Mr M Bell, Mrs C Rossiter-Stead, Mr P Holden (via Zoom video conference), Mr K Murphy (General Manager), and Mrs H Perry (Administration)

GUESTS: John Hayes, Stephen Meyrick, Gavin Southey, Graham Evans, Colin Wright
 Plus two members of the public, Mr Mike Gray and one other.

Meeting opened at 5.30pm by Mr S Kempton, in the Chair.


1.	Conduct of Business:
1.1	Apologies – none. Mr P Holden attending via Zoom conference call.
1.2	Conflict of interest declared – Mr M Bell for 9.1, Greytown Sport and Leisure Society grant allocation proposal
1.3	Resolution: <i>“The Board agrees to waive Standing Order 14.1 to allow a deputation by John Hayes, Stephen Meyrick, Gavin Southey, Graham Evans, Colin Wright to make a presentation to the Board.”</i> Moved Mr W Regnault / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>
	Guests excluding Mr Gray left the meeting at 6.37pm. Mr Gray left shortly thereafter.
2.	Confirm Minutes
2.1	Resolution: <i>“The public and public excluded minutes of the Board meeting of 21 May 2020 are taken as read and confirmed to be a true and correct record.”</i> Moved Mr S Kempton / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>
2.2	Resolution: <i>“The Board receives the action point and work programme updates.”</i> Moved Mr D Wilson / Seconded Mr M Bell <u>Carried unanimously</u>
3.	Grants:
3.1	None
4.	Correspondence
4.1	Resolution: <i>“The Board receives the correspondence received from Sue Fox and instructs the General Manager to respond to confirm the Board has received her correspondence, has considered its contents and has no response at this time.”</i> Moved Mr W Regnault / Seconded Mr S Kempton <u>Carried unanimously</u>
5.	Financial, Performance and Risk:
5.1	Financial
5.1.1	Resolution: <i>“The year to date financial spotlight report submitted by Rightway is received.”</i> Moved Mr D Wilson / Seconded Mrs C Rossiter-Stead <u>Carried unanimously</u>
5.1.2	Resolution: <i>“The schedule of payments to be made for the month of June is approved having been found acceptable on review and after being authorised by the Chairman.”</i> Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr S Kempton / Seconded Mr D Wilson <u>Carried unanimously</u>
5.2	Operating Performance
5.2.1	Resolution: <i>“The operating performance monitoring report for May submitted by General Manager is received.”</i> Moved Mr S Kempton / Seconded Mr M Bell <u>Carried unanimously</u>
5.3	Audit and Risk

5.3.1	Resolution: "The health and safety update report by the General Manager is received." Moved Mr D Wilson / Seconded Mrs C Rossiter-Stead	Carried unanimously
5.3.1	Resolution: "The audit update report by the General Manager is received." Moved Mr S Kempton / Seconded Mr W Regnault	Carried unanimously
6.	Next Meetings:	
6.1	Resolution: "It is confirmed the next meeting of the Trust will be an ordinary meeting of the Board to be held Thursday 16 th July 2020, 5.30pm in the Boardroom." Moved Mr S Kempton / Seconded Mr W Regnault	Carried unanimously
	Into public excluded session (6.08pm) Resolution: "The Board agrees to move into public excluded session to consider items 7.1, 8.1, 9.1, 9.2, 9.3, 9.4, 9.5." Moved Mr D Wilson / Seconded Mr S Kempton	Carried unanimously
7.	Property	
7.1	Tenancy management & maintenance update (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(a), (h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Protects the privacy of natural persons, including that of deceased natural persons; Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>	
7.2	Sales, acquisitions & new developments update (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>	
8.	Documents for Approval under Trust Seal:	
8.1	Retrospect approval of signing of agreement to lease 68 Niven St, Napier to Seki Works Ltd (PE)	
9.	General Business:	
9.1	Quarterly report of the Greytown Sports & Leisure Society (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty.</i>	
9.2	Covid19 lockdown rent relief (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(f)(i) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty; Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>	
9.3	Interim approval of provisional 2020/21 budget (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (a) and (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Protects the privacy of natural persons; Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty.</i>	
9.4	Price Waterhouse property investment update (PE) <i>This item will be taken in public excluded session on the grounds under Paragraphs 7.2(f)(i) and (h) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty; Enables the Trust to carry on, without prejudice or disadvantage, commercial activities.</i>	
9.5	Verbal update by Chairman on completion of SWDC submission hearings and discussion of information presented by the John Hayes deputation (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(f)(i) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty; Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>	
	Into public session (8.25pm) Resolution: "The Board agrees to move back into public session to close the meeting." Moved Mr S Kempton / Seconded Mr D Wilson	Carried unanimously

Meeting closed at 8.25pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 16 of JULY 2020

 Chairman