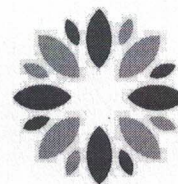


MINUTES

SUBJECT Trustee Board Meeting
VENUE Trust Boardroom, 124 Main Street, Greytown
DATE Thursday 17th December 2020
TIME 4pm



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

PRESENT: Mr P Holden (Chair), Mr M Bell, Mr S Kempton, Mr W Regnault, Mr D Wilson, Mr P Broughton (General Manager), and Mrs H Perry (Administration)

APOLOGIES: Mrs C Rossiter-Stead (Deputy Chair)

Meeting opened at 4pm by Mr P Holden, in the Chair.

1.	Conduct of Business
1.1	Apologies – Mrs C Rossiter Stead
1.2	Conflict of interest declared – none.
2.	Confirm Minutes
2.1	Resolution: <i>“The public and public excluded minutes of the Board meeting of 19 November 2020 are taken as read and confirmed to be a true and correct record.”</i> Moved Mr M Bell / Seconded Mr W Regnault <u>Carried unanimously</u> Mr W Regnault requested that the resolution under Item 3.2 in the In Committee minutes be moved to the public minutes.
	Into public excluded session (4.02pm) Resolution: <i>“The Board agrees to move into public excluded session to consider items 3.1, 4.1 and 5.1 and to take the opportunity under 3.2 to discuss other items of public excluded general business raised by Trustees.”</i> Moved Mr P Holden / Seconded Mr M Bell <u>Carried unanimously</u>
3.	General Business (PE)
3.1	Update from General Manager on key issues and meetings held (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (f)(i) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty; Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>
3.2	Opportunity for other matters of interest to be raised and discussed by Trustees (PE) <i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty.</i>
4.	Property (PE)
4.1	Tenancy management & maintenance update (verbal report) <i>This item will be taken in public excluded session on the grounds under Paragraph 7(h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable: Enables the Trust to carry on, without prejudice or disadvantage, commercial activities; Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i>
4.2	Sales, acquisitions & new developments update None
5.	Documents for Approval under Trust Seal (PE)
5.1	Relating to 64 Main Street, Greytown
	Into public session (5.13pm) Resolution: <i>“The Board agrees to move back into public session.”</i> Moved Mr S Kempton / Seconded Mr P Holden <u>Carried unanimously</u>
6.	Grants
6.1	None

7.	Financial, Performance and Risk
7.1	Financial
7.1.1	Resolution: "The year to date financial spotlight report submitted by Rightway is received." Moved Mr P Holden / Seconded Mr S Kempton <u>Carried unanimously</u>
7.1.2	Resolution: "The schedule of payments to be made for the month of November is approved having been found acceptable on review and after being authorised by the Chair." Note: Copy of Payment Schedules attached to signed off minutes on file. Moved Mr S Kempton / Seconded Mr P Holden <u>Carried unanimously</u>
7.2	Operating Performance
7.2.1	Resolution: "The operating performance monitoring report for November submitted by General Manager is received." Moved Mr W Regnault / Seconded Mr S Kempton <u>Carried unanimously</u>
7.2.2	Resolution: "The action point update submitted by the General Manager are received." Moved Mr S Kempton / Seconded Mr W Regnault <u>Carried unanimously</u>
8.	Correspondence
8.1	None
9.	Next Meetings
9.1	The Board meeting schedule for 2021 is yet to be confirmed.

Meeting closed at 5.29pm.

The minutes were taken as a true and correct record of proceedings.

Confirmed at a meeting on the 17th of February 2021

 Trust Chair