

AGENDA

SUBJECT Trustee Board Meeting
VENUE Boardroom, 124 Main Street, Greytown
DATE Wednesday 14 April 2021
TIME 5.00pm



**GREYTOWN
TRUST LANDS**
Growing the Community since 1871

	PUBLIC
1.	Conduct of Business
1.1	Apologies for absence / lateness
1.2	Conflict of interest declarations in relation to items for discussion on the agenda
1.3	Deputation – Joseph Gillard, Cobblestones Museum Trust
2.	Minutes:
2.1	Confirmation of the minutes of the Board Meeting held on 17 February 2021
	PUBLIC EXCLUDED
3.	General Business:
3.1	<p>Cobblestones Museum Trust six monthly report</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (c)(i) and (f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Protects information which is subject to an obligation of confidence, where making the information available would likely to be prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied;</i></p> <p><i>Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty.</i></p>
3.2	<p>2021/22 updated budget for discussion / approval</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2(f)(i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty.</i></p>
3.3	<p>Update from General Manager on key issues and meetings held</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7.2 (f)(i) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty;</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i></p>
4.	Property:
4.1	<p>Tenancy management & maintenance update</p> <p><i>This item will be taken in public excluded session on the grounds under Paragraph 7(h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial activities;</i></p> <p><i>Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.</i></p>
5.	Legal Documents for signature:
5.1	Deed of Renewal of Lease and Variation to the Lease – Sheep Plan for Office 6, 124 Main Street.
	PUBLIC
6.	Grants:
6.1	Resolution to approve in retrospect Tertiary (Individual) Grant Funding March 2021 of x4 applicants.

7.	Financial, Performance and Risk:
7.1	<i>Financial</i>
7.1.1	Financial Spotlight Report as at 31 March 2021
7.1.2	Approval of accounts for payment on 20 April and approval in retrospect for payments made 20 March.
7.2	<i>Operating Performance</i>
7.2.1	Management report for February and March
7.2.2	Update on action points and work programme
7.3	<i>Audit & Risk</i>
7.3.1	Health & safety update
7.3.2	Audit update
8.	Correspondence requiring review and response:
8.1	Pipe band – message of intent from the proposed Greytown, Featherston and Martinborough Piping group.
9.	Confirmation of Next Meetings:
9.1	Ordinary Board Meeting, Wednesday 9 June 2021, 5.30 pm in the Boardroom, 124 Main Street,