

AGENDA

SUBJECT Trustee Board Meeting
VENUE WBS Room, Town Centre – Main Street Greytown
DATE Tuesday 15 February 2022
TIME 5.30pm



Board Only Time if applicable (Management and Public Excluded)	
PUBLIC	
1.	Conduct of Business
1.1	Apologies for absence / lateness
1.2	Conflict of interest declarations in relation to items for discussion on the agenda
2.	Minutes:
2.1	Confirmation of the minutes of the Board Meeting held on 15 December 2021
3.	Key Discussion Items:
3.1	Community Lands
4.	Grants:
4.1	None
5.	Financial:
5.1	Financial Spotlight Report as at 31 December 2021 and 31 January 2022.
5.2	Retrospective approval of payments made 20 January 2022.
5.3	Investment update from Craigs Investment Partners
6.	Health & Safety:
6.1	Verbal update
7.	Correspondence requiring review and response:
7.1	Letter from Cobblestones Museum Trust - leasehold tenure, 10.02.2022
7.	Letter from Cobblestones Museum Trust - development at Cobblestones, 10.02. 2022
8.	Action Points
8.1	Update on outstanding actions and progress on work plan
9.	Confirmation of Next Meetings:
9.1	Tuesday 15 March 2022, 5.30pm – Ordinary Board Meeting
PUBLIC EXCLUDED	
10.	Draft Budget 2022 / 23
11.	Property
11.1	Tenancy management & maintenance update
12.	Legal Documents for signature:
12.1	163 East Street, Greytown – retrospective approval for the signing by two Trustees of the Offer of Sale (Seal #789) and subsequent documents including A&I form. Seal #790
12.2	6 Arbor Place, Greytown – Deed of Lease between the Trust and City Care Ltd. Seal #791
12.3	Signboard Arbor Place, Greytown – Rental Agreement between the Trust and Greyscale Ultrasound for signage space. Seal #792

Public Excluded Notes:

10. *This item will be taken in public excluded session on the grounds under Paragraph 7.2 (f)(i) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:*

Maintains the effective conduct of public affairs through the free and frank expression of opinions by or between or to Trustees and management in the course of their duty;

Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.

11, 12. *This item will be taken in public excluded session on the grounds under Paragraph 7(h) and (i) of the Local Government Official Information and Meetings Act 1987 that withholding the information, where applicable:*

Enables the Trust to carry on, without prejudice or disadvantage, commercial activities;

Enables the Trust to carry on, without prejudice or disadvantage, commercial negotiations.