

CONFIRMED MINUTES

A&R COMMITTEE - FINAL MEETING FOR RETIRING TRUSTEES



At the **A&R Committee - first meeting of new committee on 7 Mar 2023** these minutes were confirmed as presented.

| | |
|---------------------------|---|
| Name: | Audit & Risk Committee |
| Date: | Thursday, 1 September 2022 |
| Time: | 10:00 am to 10:25 am (NZST) |
| Location: | Trust Boardroom, 124 Main Street, Greytown |
| Committee Members: | Phil Holden |
| Attendees: | Catherine Rossiter-Stead, Derek Wilson, Helga Perry |

1. Opening Meeting

1.1 Apologies

1.2 Interests Register

2. Minutes

2.1 Audit & Risk Committee meeting held 28 July 2022

A&R Committee Meeting 28 Jul 2022, the minutes were confirmed as presented.

3. Business

3.1 MMWA Report to the Board

3.2 Confirmation of auditor for Y/E 31 March 2023

Audit Plus have accepted our nomination to be auditor and have sent MMWA the necessary professional clearance letter.

The Trust Manager updated the committee on conversation held with Michael Rania, partner at Moore Markhams Wairarapa Audit. The Trust Manager commented she had thanked Michael and his team for their great service to the Trust and that she had thoroughly enjoyed working with them however that it was prudent to change auditor after using MMWA since 2015. Michael understands the reason for changing auditors and hoped to be of service again to the Trust sometime in the future.

Next step is for the nomination to be put to the floor at the AGM.

4. Follow up on action items

4.1 Action List

| Due Date | Action Title | Owner |
|-------------|---|--------------------------|
| 15 Jun 2022 | Monitoring of Legislation Compliance Status: Completed on 2 Mar 2023 | Helga Perry |
| 29 Jul 2022 | Committee Chair to request Flying Minute Status: Completed on 31 Aug 2022 | Catherine Rossiter-Stead |
| 31 Dec 2022 | Term Investments - Morisons Bush and Pipeband Status: Completed on 2 Mar 2023 | Helga Perry |
| 24 Feb 2023 | Process for A&R Committee to meet with Trust Accountant Status: Completed on 2 Mar 2023 | Helga Perry |

5. Next Meeting

5.1 Date to be confirmed

6. Close Meeting

6.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____

HPerry
HELGA PERRY
TRUST MANAGER